

LYONSHALL PARISH COUNCIL

Minutes of the Meeting

Thursday 12th January 2017, 7.30pm in the Memorial Hall

Councillors Present: Cllrs Avery (Chair), Howard, Richards, Oliver, Cottrell, Turner, Hutton, Lampitt, Pollock, Ward Cllr Phillips and Clerk B Bissell. 0 members of the public.

REPORTS – Ward Councillor

- Budget rise in council tax for 2017/18 to 3.9% (2% social care increase).
- Very disappointed there is no resurfacing work planned for Arrow ward.
- Resident at Rosehill request for traffic calming after recent accidents at the site.
- Meeting with Police commissioner to discuss speed and enforcement and the state of the highways.

136/16. Apologies for Absence.

Apologies were received and accepted from Councillor Fitcher & Project Officer K Lomax.

137/16. Declaration of Interest and Written Requests for Dispensation on agenda items.

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

138/16. Approval of the Minutes.

The minutes of the meeting 10th November 2016 were **approved** unanimously and signed.
The minutes of the meeting 8th December 2016 were **approved** unanimously and signed.
The minutes of the meeting 15th December 2016 were **approved** unanimously and signed.

139/16. Planning

Planning Application recently received & Parish Council comment

- 163882 – Land South of Penrhos Farm, Lyonshall
Proposed rural dwelling and package treatment plant - **SUPPORT**
- 163855 - Upper Holme, Lyonshall, Kington, HR5 3JU.
Proposed replacement porch, detached garage and conversion of adjoining building into annex accommodation. – **SUPPORT.**

Recent Planning Applications still awaiting determination:

- 150230 Land opposite The Close
Development of 8 houses – **OBJECTION – determination date 15th February 2017.**

Planning Decisions

None

140/16 Officers' Reports.

Clerk's Report.

- Update for works at George Corner & Nursery bend on A44. Funding has become available for the previously prepared design (not including stop sign C1031 junction by The Royal George & SID on A44). A quick response is required to ensure the works are completed before the end of this financial year and Councillors expressed action to fund the shortfall to progress the works immediately. *Clerk to advise BBLP of Parish Council interest to initiate and complete project.*
- The EA provided an annual update on odour complaints from the Penrhos poultry units. The audit confirmed during a busy cycle process, no odour was detected by nearby receptors. It also confirmed all site paperwork was complete and up to date to the standard required for the permit.
- Further investigating for a compliant heated defibrillator cabinet to be organised - *Clerk*
- NDP work continues- prepared Housing survey.
- Newsletter articles required for Feb/Mar Newsletter.
- Confirmation, the lengthsman will not be requested to remove snow from pavements.

All items from previous agenda have been dealt with or are in process.

Clerk

Clerk

Project Officer Report**Website**

The Project Officer has been working with Roger Withnell to transfer and update information from the old website. There are many documents and writeups to deal with so it will take time. Anyone who wants to have further input please feel free to let her know.

Lengthsman

The lengthsman has been doing a good job spreading grit on pavements early on frosty/icy mornings. We have reviewed his work for this year and discussed some possible improvements on footpaths for next year.

141/16 Update on Finances.**Financial Report.****All Payments Approved.**

Bank reconciliation completed for December 2016 using VT Cashbook

Balances at end of December 2016:

Community account	£16301.29
Savings account	£14056.69 (including interest received £5.77)
Playground account	£ 598.70
Business Saver account	£ 392.52 (including interest received £0.05)

Income received since last meeting

None

To approve the following payments

Clerk's Salary for January 2017 as previously agreed

Project officer's Salary for January 2017 as previously agreed

Clerk's expenses, R Bissell – 1 year antivirus/office 365 £ 168.06

142/16. NDP Update

Cllr Avery reported meetings have been arranged on 16th & 17th January to finalise the housing survey for distribution before the end of the month and to prepare for a meeting with consultants, Data Orchard. He explained three consultants will be interviewed over the next few months. These have been chosen by recommendation from Herefordshire clerks from details provided by Herefordshire Neighbourhood planning department. Steph Kitto is now point of contact at Hereford NDP team.

143/16. Freight Survey response.

Cllr Cottrell previously prepared a draft response which was circulated to all councillors. There were no further comments. *Clerk to respond.*

144/16. Future Events.

Cllr Howard advised some community interest in a quiz and a local resident offer to prepare questions. It was therefore agreed to arrange a quiz evening with a bar from behind barz with a small team charge. Parish Council to fund prizes. The 25th February is the suggested date, to be confirmed with Village Hall, quiz master and bar. Several Councillors confirmed support in organising the event.

145/16. Reports on Councillor Areas of Responsibility.

None

146/16. Items for Future Agenda/ Councillor or Member of Public Items.

None

147/16. Correspondence Items.

The clerk advised invite to a traveller site development plan drop in session 6.2.17. None to attend.

148/16 Date of the Next Meeting.

The Date of the Next Meeting for the Parish Council was confirmed as **Thursday 9th February 2017 at 7.30pm** in the Memorial Hall.

Meeting Closed 8.45pm

Clerk

JH

ALL