

# LYONSHALL PARISH COUNCIL

## Minutes of the Meeting

Thursday 13<sup>th</sup> April 2017, 7.15pm in the Memorial Hall

**Councillors Present:** Cllrs Avery (Chair), Cottrell, Richards, Futchter, Hutton, Lampitt, Pollock, Oliver, Howard, Turner, Ward Cllr Phillips, Clerk B Bissell & Projects Officer K Lomax.  
3 members of the public.

### REPORTS – Ward Councillor

Councillors Phillips reported:

- Clarification is required from Welsh Water regarding sewage capacity and the capital works for 2020 regarding future development in the NDP. Cllr Phillips will write to the MP and demand answers for when the works will be done. Further investigation is required regarding new development connections and installation of alternative options if their mains sewerage is unavailable.
- He will also be asking the MP about the CIL (Community Infrastructure Levy). Housing legislation and changes to the CIL are changing, so there is a need to re-establish and confirm the 25% payment to the parish for development if an NDP is in place.
- The condition of Herefordshire roads is still a concern and Cllr Philips will be meeting to discuss the new designation and categorizing of potholes, as the system does not appear to be working. £6.5 million will hopefully be refunded from Amey to be ring-fenced for resurfacing.
- A question will be posed to the internal auditors at Herefordshire Council to seek whether there is value for money on the Balfour Beatty contract work and concerns over proper practices in the process for the sale of assets.
- Annual reports will be prepared.
- Hereford University plans are continuing.

RJP/  
Clerk

RJP

RJP

### 177/16. Apologies for Absence.

No Apologies.

### 178/16. Declaration of Interest and Written Requests for Dispensation on Agenda Items.

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

### 179/16. Approval of the Minutes.

The minutes of the meeting 9<sup>th</sup> March 2017 were **approved** unanimously and signed.

### 180/16. Planning

#### Planning Applications recently received:

- 170751 – Lynhales Hall Nursing Home, Lynhales, Lyonshall HR5 3LN. - **SUPPORT**  
Change of use from single dwelling to staff accommodation for Lynhales Nursing Home
- 171038 & 171089 – Upper Holme Farm, Lyonshall, HR5 3JU. - **SUPPORT**  
Proposed replacement porch, detached garage and conversion of adjoining building into annex accommodation.
- 170994 & 170993 – Penrhos Court, Lyonshall, HR5 3LH- **SUPPORT**  
Variation of condition 2 of planning permission 161498L & 161497/F to accommodate minor amendments to the internal layout of the kitchen and shop access.
- 171189 – Land to the west of Offas way, Holmes Marsh, Lyonshall. - **SUPPORT**  
Application for approval of reserved matters following outline approval (160554)

#### Recent Planning Applications still awaiting determination:

- 170218 – Land opposite Green Acres, Holmes Marsh, Lyonshall  
Proposed erection of new dwelling and detached garage. - **SUPPORT**
- 150230 Land opposite The Close  
Development of 8 houses – **OBJECTION – hold up with section 106 agreement**

### Planning Decisions

- 170107 – Meadow Cottage (Land Adjacent to Mayberry Cottage), Holmes Marsh  
Site for construction of a single dwelling – **SUPPORT – GRANTED WITH CONDITIONS**

### 181/16 Officers' Reports.

- Road works are now finalised at The Royal George Corner and A44 nursery corner.
- The defibrillator installation is still awaiting final information backboard to be installed.
- Defibrillator is now registered with the ambulance service and included on the Webnos database.
- Works order has been forwarded for playground mowing 2017.
- Newsletter has been printed ready for delivery.
- Clerk attended Hereford Area Plan and Hereford transport plan open day at the Courtyard.
- NDP work continues.
- Lengthsman co-ordinator work to be completed by clerk from April 2017.
- Footpaths will be monitored by K Lomax and S Price from April 2017.
- Work continues to develop the new website.

*All items from previous agenda have been dealt with or are in process.*

### 182/16 Project Officer's Retirement.

Cllr Avery thanked Kate Lomax for her 11 years' service to the parish as parish clerk. The former clerk thanked the chair and councillors, past and present, for all their help and support during her employment by the Council. A formal letter of thanks to be forwarded.

Clerk/PA

### 183/16 Update on Finances.

#### Balances at end of March 2017:

Community account	£ 8144.39
Savings account	£14065.36 (including £2.70 interest)
Playground account	£ 598.70
Business Saver account	£ 392.52

#### Income received since last meeting

Quiz night income	£ 51.00
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#### The following payments – Approved unanimously

Clerk's Salary for April 2017 as previously agreed	
Clerk's expenses, R Bissell	£ 16.82
Kington Building Supplies – Footpath materials & Tarp for salt storage	£ 39.33
Loos in Motion – toilet service	£ 40.00 + Vat
Weobley Mower service – Mower service (approved March)	£ 61.98

### 184/16 Balfour Beatty Works on George Corner & A44 Nursery Bend.

The design and costing for works on the George Corner and the A44 nursery bend were circulated and Councillors agreed unanimously to match fund £3325 + Vat (which will be reclaimed) for Balfour Beatty to undertake these safety works. The payment to be made on a proforma basis.

### 185/16. NDP Update.

Cllr Avery reported the steering group continues to meet regularly. Work on the objectives has been completed and forwarded to the consultant to prepare a presentation for public consultation. The objectives take evidence from the questionnaires and address the current situation in the parish with regards to development and agri-business. Comments from the consultation and the presentation will form the basis for the draft plan.

### 186/16 Mowing Schedule for Amenity Land.

It was agreed for a works order to be raised for Mr S Price, the Lengthsman to cut the amenity areas by the Church bus shelter, Stepstile, The Close and Burnt Orchard on a two weekly basis or as required between Balfour Beatty scheduled cuts. Mr Eckley has offered to maintain the grass by Holmes Marsh bus shelter this year.

### 187/16. Hereford Area Plan & Hereford Transport Plan Consultation.

The clerk reported details of the plan and advised the presentation would be available to view online and at Hereford library until 22<sup>nd</sup> May 2017. Councillors to view and complete the consultation individually.

All

**188/16.Councillor Vacancy.**

Cllr Pollock tendered his resignation after recently moving to Weobley. Cllr Avery thanked Cllr Pollock for all his support in maintaining the footpaths, as the footpath officer, and his efforts co ordinating the yearly litter pick. Cllr Avery continued by saying he would be sorely missed. Cllr Pollock responded that he had enjoyed his time with the Parish Council and hoped the litter pick would continue in his absence. It was agreed to send a letter of thanks to Cllr Pollock, and start the Councillor vacancy process.

Clerk

**189/16. Herefordshire Council Code of Conduct Consultation**

Herefordshire Council has been reviewing its constitution and considering the existing members code of conduct. A revised draft is available for consultation un 25<sup>th</sup> April 2017. Parish Councils may adopt the revised code of conduct; however, it was agreed not to consider this change until the end of this term of the Parish Council. There were no comments on the consultation.

**190/16. Reports on Councillor Areas of Responsibility.**

Cllr Cottrell reported the parishioners at Jacobs Castle have concerns for safety whilst exiting their drive, speed being the main issue. The Parish Council agreed to follow up enforcement and try again to join the community concern safer road partnership initiative. This led to further discussions on speed issues and Councillors were asked to think of ways to introduce better road awareness throughout the parish. Cllr Cottrell agreed to co ordinate.

Clerk

All.

**191/16. Items for Future Agenda/ Councillor or Member of Public Items.**

Road and speed awareness ideas

May event – Councillors to consider preferred date and type of event.

Kington library report.

**192/16. Correspondence Items.**

- The Chair to respond to an invite from Kington Civic service.
- The clerk read a card from Kate Lomax thanking the Parish Councillors for her leaving gifts which were a lovely surprise. She also thanked Paul Avery for hosting her leaving party.

**193/16. NDP Payment of Clerk's Hours for NDP Administration Work**

Councillor Avery proposed payment to the clerk for additional administrative work and attending meetings for the Neighbourhood Development Plan on the same voluntary basis as the other steering group members. Cllr Howard seconded and it was **agreed** unanimously. Clerk to provide details of hours to date and future payments to be made monthly.

Clerk

**194/16. Date of the Next Meeting.**

**The Annual Parish Meeting** was confirmed as **Thursday 11<sup>th</sup> May 2017 at 7.15pm** in the Memorial Hall.

To be followed by

**Annual Meeting of the Parish Council on Thursday 11<sup>th</sup> May 2017** in the Memorial Hall.

Meeting Closed 8.50pm

All