

Lyonshall Neighbourhood Development Plan

Steering group meeting 5th September 2017, Wildwood, 7.00pm.

Present: Cllr Avery (Chair), N Rowlatt, R Addis, J Howard & Clerk R Bissell.

1. Apologies.

Apologies received from J Burgoyne.

2. Declarations of interest.

Cllr Avery declared an interest in knowing the owner of land to be discussed in agenda item 6. There were no other declarations of interest.

3. Minutes of meeting 4th July 2017.

The minutes of the meeting 4th July 2017 were previously circulated and were approved unanimously and signed.

4. Review public consultation responses received.

The two presentations in July were successful with good numbers of parishioners attending. The group ensured all parishioners were aware and personally invited to view the draft documents at the presentation, giving the best opportunity to make their representations towards the first draft NDP document. There has been a positive response of returned forms which the group read through and will be following up with Kirkwells (Consultants) at the next meeting at the end of September. The aim being to consider all comments received and publish a summary of the results and plans to move towards a first NDP draft document.

5. Grant spending update

The Clerk circulated details of the grant spending to date over various budgets which is currently £3460 of the total grant £6k. Further expenses expected from Kirkwells for analysing the issues and options comments from the recent presentations and providing the first draft NDP before 6th November deadline, when any unused funds will be returned.

6. Late land submission.

Cllr Avery declared knowing the owners of land.

Correspondence has been received requesting land currently not inside the settlement boundary to be included as part of the next stage. The group agreed to discuss this with the Consultant at the meeting in September.

7. Correspondence.

Further correspondence has been received from several parishioners regarding concerns over the NDP presentation and its contents. These comments were noted and will be clarified with the consultant in September.

8. A.O.B.

None

9. Agree date for next Steering group meeting.

The next Lyonshall Neighbourhood Plan steering group meeting will be on
21st September 2017

Meeting closed 9.00pm.

Signed.....

Date.....