

Lyonshall Neighbourhood Development Plan

Steering group meeting 13th June 2017, Wildwood, 6.00pm.

Present: Cllr Avery (Chair), N Rowlatt, & Clerk R Bissell.

1. Apologies.

Apologies received from J Burgoyne, R Addis & J Howard.

2. Declarations of interest.

There were no declarations of interest.

3. Minutes of meeting 23rd May 2017.

The minutes of the meeting on 23rd May 2017 were previously circulated and were approved unanimously and signed.

4. Review draft public consultation document.

The group reviewed the previously prepared and circulated presentation taken from the issues and options document provided by consultant Louise Kirkup. The presentation was read page by page and amendments were recorded to update for final review at the next meeting. It was agreed to insert an extra page at the beginning of the presentation to explain where the evidence has been drawn from and the importance of the public consultation and the involvement of parishioners to have a say. *Cllr Avery & Clerk to amend and prepare.*

5. Promotional material.

The group reviewed the promotional postcard, a few amendments to be made. Parish wide posting to commence in a timely manner. *The clerk to amend, arrange printing and post accordingly.*

Quotes have been requested for printing from three companies, Print Plus and PIP in Hereford and Orphans press in Leominster. The group reviewed these and decided to use PIP in Hereford. The event boards are available locally through the Total Event Company in Bromyard. The quote was accepted although final kit numbers yet to be decided dependent upon final presentation sheets required.

6. Correspondence.

The Clerk advised the full grant funding from Groundworks of £6K had now been agreed and received.

Herefordshire Council are consulting on the Rural Areas Site Allocations DPD and have published the issues and options document for public consultation 12th June – 28th July.

7. A.O.B.

Cllr Avery met with Mr Burgoyne and reported details of the meeting.

8. Agree date for next Steering group meeting.

The next Lyonshall Neighbourhood Plan steering group meeting will be on **Tuesday 4th July 2017 at Wildwood 7.00pm.**

Meeting closed 9.00pm.

Signed.....

Date.....