

Lyonshall Neighbourhood Development Plan

Steering group meeting 14th March 2017, Wildwood, 1.00pm.

Present: Cllr Avery (Chair), R Addis, J Howard, Louise Kirkup (Consultant) & Clerk R Bissell.

1. Apologies.

Apologies were received from N Rowlett & J Burgoyne.

2. Declarations of interest.

There were no declarations of interest received.

3. Minutes of meeting 6th March 2017.

The minutes of the meeting on 6th March 2017 were previously circulated and were approved unanimously and signed.

4. Action Plan.

After discussing the progression of the plan with the consultant, the group reviewed it. The group will prepare work on issues and action points on the objective headings and work with the consultant to prepare for a public consultation in the form of exhibits displayed in the memorial hall for people to comment on by completing a short question paper. This would also be available on line. By necessity the respondents will need to give their name and address to avoid any duplication and allow clarification if necessary. Further clarification on parishioner's thoughts on development in the parish will be sought, the vision proposed and objectives presented. The consultant will then produce policies from the objective criteria and the draft plan. The group agreed to update the points in line with proposed workloads in preparation for regulation 14.

Clerk to update action points and timescales and circulate.

5. Objectives

The group reviewed the objective headings and allocated the workload among themselves to produce one to two paragraphs covering issues and options. Completed work to be forwarded to the clerk for circulation and discussion at the next meeting.

Objective	To be prepared by
Housing & development	Paul & Becky
Economy – Agriculture, Business & Tourism	Jim & Ron
Environment & open spaces	Nick
Community amenities & historical assets	Jean
Transport & Traffic	Paul & Becky

6. Settlement boundary

The group briefly discussed the settlement boundary with their consultant from Kirkwells. No decision was made at present.

7. Grant application.

The group decided to apply for a grant to fund the expenses incurred to prepare the plan for regulation 14 draft.

Clerk to prepare budget and apply online.

8. Correspondence

The chairman of Pembridge Preschool wrote to the group requesting possible support and inclusion of their services be made when preparing Lyonshall NDP. Cllr Howard will make appropriate consideration as part of the community amenities objective heading.

9. A.O.B.

None

10. Agree date for next Steering group meeting.

The next Lyonshall Neighbourhood Plan steering group meeting will be on

Tuesday 27th March 2017 at Wildwood 7.00pm.

Meeting closed 3.20pm.

Signed.....

Date.....