

Lyonshall Neighbourhood Development Plan

Steering group meeting 17th January 2017, Wildwood, 7.00pm.

Present: Cllr Avery (Chair), R Addis, N Rowlatt, J Howard & Clerk R Bissell.

1. Apologies.

Apologies were received and accepted from J Burgoyne.

2. Declarations of interest.

Declarations of interest forms have been circulated to be completed for publication on the website. There were no declarations received.

3. Minutes of meeting 16th January 2017.

The minutes of the meeting on 16th January 2017 were previously circulated and were approved unanimously and signed.

4. Housing survey.

The group finalised the housing survey and confirmed details for distribution. Mr Burgoyne to produce envelopes. Clerk to arrange stamps and form printing for Friday. Group members to meet at Wildwood on Friday to fill envelopes for posting.

5. Consultant interview.

The group welcomed Data Orchard and thanked them for attending. Cllr Avery led with an introduction and the current situation with Lyonshall NDP and how the group wished to progress with support of consultants for advice. Data Orchard presented their experience and knowledge in planning and Neighbourhood plans and the group questioned them accordingly. After an interesting and informative interview the group continued discussing their suitability.

6. Correspondence.

There was no correspondence.

7. A.O.B.

The group confirm availability to meet second consultant Louise Kirkup from Kirkwells on 31st January at 1.00pm at Wildwood. Clerk to arrange.

8. To Agree date for next Steering group meeting.

The next Lyonshall Neighbourhood Plan steering group meeting will be on **Tuesday 24th January 2017 at 7.00pm at Wildwood.**

Meeting closed 9.10pm.

Signed.....

Date.....