

Lyonshall Neighbourhood Development Plan

Steering group meeting 25th September 2017, Wildwood, 7.00pm.

Present: Cllr Avery (Chair), R Addis, Louise Kirkup (Consultant) & Clerk R Bissell.

1. Apologies.

Apologies received from J Burgoyne, J Howard & N Rowlatt.

2. Declarations of interest.

Cllr Avery declared an interest in knowing the owner of land to be discussed in agenda item 5. There were no other declarations of interest.

3. Minutes of meeting 5th September 2017.

The minutes of the meeting 5th September 2017 were previously circulated and were approved unanimously and signed.

4. Review public consultation responses received with consultant.

A summary of the questionnaire results has been recorded and all agreed to publish the full list on the website and in the newsletter. *Clerk to arrange & forward to Louise.*

The group agreed these would be digested and constructive comments would be included in the plan. The consultant will prepare the first draft of the NDP document from the issues and objectives presentation information, the comments received and points defined by the steering group.

Chairman and clerk to meet to prepare initial list for inclusion. Group meeting to be arranged to finalise policy points.

5. Land submission.

Cllr Avery declared knowing the owners of land.

Correspondence has been received requesting land currently not inside the settlement boundary to be included as part of the next stage. The consultant advised as there had been no call for sites and further site proposals may come forward during the preparation process. It was suggested that the steering group contact land owners to request ideas for planned proposals for development to support the progress of the NDP. A further informal consultation should be held before regulation 14, highlighting all land proposals and ask parishioners if they would like further opportunities included in the final draft.

Clerk to prepare letter to landowners requesting their proposed plans on submitted land.

Clerk to contact Sam Banks to confirm how to deal with late land submissions.

6. Correspondence.

Further correspondence has been received from several parishioners regarding concerns over the NDP presentation and its contents. The consultant advised to note all comments received.

7. A.O.B.

None

8. Agree date for next Steering group meeting.

The next Lyonshall Neighbourhood Plan steering group meeting TBA

Meeting closed 10.05pm.

Signed.....

Date.....