

Lyonshall Neighbourhood Development Plan

Steering group meeting 23rd May 2017, Wildwood, 7.00pm.

Present: Cllr Avery (Chair), R Addis, J Howard, N Rowlatt, & Clerk R Bissell.

1. Apologies.

Apologies received from J Burgoyne.

2. Declarations of interest.

There were no declarations of interest.

3. Minutes of meeting 3rd April 2017.

The minutes of the meeting on 3rd April 2017 were previously circulated and were approved unanimously and signed.

4. Review draft issues document for public consultation.

The group had received the issue document prepared by Louise Kirkup. Its content was generally agreeable; however, the introduction would need reworking. This work will need to be reformatted into an attractive presentation package. *Clerk to rework and share with steering group*

The group discussed the development boundaries, further work is required to confirm numbers of potential development opportunities on land that may be considered inside the proposed boundary. *Cllr Avery to investigate & report back.*

5. Public consultation dates

The group discussed potential dates, there is still some considerable work to prepare the presentation which would make June difficult. Therefore, the group decided to combine the presentation with the summer BBQ event and offer free food hoping it will attract more parishioners. Dates confirmed as Thursday 20th July 7.30pm -9.00pm & Saturday 22nd July 6pm onwards.

6. Promotion of the public consultation

All parishioners will receive a A5 postcard invitation to the consultation via the post. It will be advertised in the newsletter, on the website and posters will be prepared and placed around the parish. *Clerk to arrange.*

7. Grant funding

The clerk confirmed that a grant for £6K had been awarded for the NDP development to the regulation 14 Stage for a 6 month period. The funds are expected to reach the bank by 2nd June.

8. Correspondence

The group discussed correspondence from Mr A Burgoyne regarding possible land availability for consideration in the plan. *Cllr Avery agreed to write and offer to meet and discuss further.*

9. A.O.B.

None

10. Agree date for next Steering group meeting.

The next Lyonshall Neighbourhood Plan steering group meeting will be on **Tuesday 13th June 2017 at Wildwood 6.00pm. (Please not earlier time)**

Meeting closed 9.25pm.

Signed.....

Date.....