

# **Lyonshall Neighbourhood Development Plan**

**Steering group meeting 30th October, Wildwood, 7.00pm.**

**Present: Cllr Avery (Chair), R Addis, J Howard, N Rowlatt & Clerk R Bissell.**

## **1. Apologies.**

Apologies received from J Burgoyne

## **2. Declarations of interest.**

There were no declarations of interest.

## **3. Minutes of meeting 16<sup>th</sup> October 2017.**

The minutes of the meeting 16<sup>th</sup> October 2017 were previously circulated and were approved unanimously and signed.

## **4. Review Introduction and policy points for 1<sup>st</sup> Draft NDP document.**

The group reviewed the prepared introduction and policy points a second time. Further considerations and discussion were made, and final revisions considered. It was agreed for PA and Clerk to prepare covering email and forward this information to consultant Louise Kirkup. This with all other questionnaire and presentation results will to aid in the preparation of the first draft Neighbourhood development plan. When the plan is prepared the group will review with the Parish Council before a second consultation and regulation 14 stage.

## **5. Grant Spending**

The clerk advised the final grant figures. Final spend owing of £446.65 of the £6K grant received. However still awaiting an outstanding invoice for initial website fees approx. £300. End of grant report to be completed for 2<sup>nd</sup> November.

## **6. Correspondence**

None.

## **7. A.O.B.**

None

## **8. Agree date for next Steering group meeting.**

The next Lyonshall Neighbourhood Plan steering group meeting TBA after receiving a 1<sup>st</sup> Draft from Consultant.

Meeting closed 21.35 pm.

Signed.....

Date.....