

Lyonshall Neighbourhood Development Plan

Steering group meeting 27th March 2017, Wildwood, 7.00pm.

Present: Cllr Avery (Chair), R Addis, J Howard, N Rowlatt, J Burgoyne & Clerk R Bissell.

1. Apologies.

No Apologies

2. Declarations of interest.

A declaration of interest was received from J Burgoyne concerning land to be considered for the settlement boundary.

3. Minutes of meeting 14th March 2017.

The minutes of the meeting on 14th March 2017 were previously circulated and were approved unanimously and signed.

4. Action Plan.

Dates and timescales have been reconsidered on the action plan. The group reviewed the new schedule and approved accordingly. *Clerk to show actions completed and post on website*

5. Vision Statement

A reworked vision statement had been circulated and read to the group. After some discussion the group agreed on the following statement

“A village which retains its essential rural character while developing services, housing, facilities and opportunities which continue to benefit the village and wider parish and meet the needs and aspirations of current and future local people.”

To be supported with the following statements:

To achieve this the NDP will encourage:

- innovation and enterprise which creates job opportunities*
- a range of housing which is sympathetic to the current eclectic mix of housing stock*
- preservation of historic, natural and architectural sites and buildings*
- the continued development of tourism and visitor participation*
- creative solutions to local travel, transport and road safety*

6. Objectives

| Objective | To be prepared by |
|---|-------------------|
| Housing & development | Paul & Becky |
| Economy – Agriculture, Business & Tourism | Jim & Ron |
| Environment & open spaces | Nick |
| Community amenities & historical assets | Jean |
| Transport & Traffic | Paul & Becky |

The group has started to prepare issues and action points for each objective, supported with evidence from the two questionnaires and housing survey. The group read the prepared information, then discussed and reviewed the housing and development and environment sections, amended where necessary and agreed on the points covered. These are now ready to forward to the consultant to prepare the draft consultation document. The group will further discuss the other three objectives at the next meeting before the clerk compiles the information for the consultant. *Mrs Howard, Mr Burgoyne and Mr Addis to forward objectives for circulation.*

The group briefly discussed the public consultation and hoped for a representational turnout for feedback on the draft objectives and considered how to reach and publicise effectively for parishioners to attend. Dependant on numbers further consultation may be considered.

7. Settlement boundary

The group discussed practical options for the settlement boundaries of Lyonshall Village and Holmes Marsh. Current completed and committed developments were included on the maps considered. From the survey results small developments were favoured by the parish, with this intention the group agreed on a settlement lines excluding larger parcels of land. The settlement boundary will be included for consultation with the parish.

8. Grant application.

The clerk provided budgetary information for the proposed grant application. The group will apply for £6000 to cover consultancy, publicity, website costs, printing and postage to help the draft plan reach regulation 14. All funds will need to be spent within 6 month of application and any unused funds will need to be returned. *Clerk to make application during April.*

9. Correspondence

James Latham from Hereford NDP department invites all parishes to a submission and examination workshops on 5th May 2017 at HARC. The group agreed not to attend this training on this occasion as the plan would be unlikely to reach regulation 16 stages until the new year. Any further training offered next year would be considered.

10. A.O.B.

None

11. Agree date for next Steering group meeting.

The next Lyonshall Neighbourhood Plan steering group meeting will be on

Tuesday 3rd April 2017 at Wildwood 7.00pm.

Meeting closed 9.05pm.

Signed.....

Date.....