

## LYONSHALL PARISH COUNCIL

### Minutes of the Meeting

Thursday 11<sup>th</sup> January 2018, 7.15pm in the Memorial Hall

**Councillors Present:** Cllr Paul Avery (Chair), Cllr Steve Fatcher, Cllr Isobel Hutton, Cllr Sandy Lampitt, Cllr Richard Oliver, Cllr Ray Richards, Ward Cllr Roger Phillips and Clerk Rebecca Bissell.

0 members of the public.

No Police officer in attendance.

Cllr Phillips reported:

- Clerk meeting held with Balfour steward and planning officers from Herefordshire Council discussing resurfacing program expected end of January, data protection issues and policies and procedures for vexatious residents.
- The budget is expected to be set at 5.9% including 3% for social care.
- New enforcement officer at Herefordshire Council - Mark Tansley.
- Meeting week commencing 15.1.18 with CCG and Kington Health Trust. Hoping to see the reopening of the Logan Jack unit at the community hospital.
- Speed collation data from the grey box in the village is unavailable as the unit has been damaged. However, details of the last five years will be forwarded taken in the month of July.

#### **142/17. Apologies for Absence.**

Apologies were received from Cllr Andrew Turner, Cllr Jean Howard & Cllr Darren Davies.

#### **143/17. Declaration of Interest and Written Requests for Dispensation on Agenda Items.**

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

#### **144/17. Approval of the Minutes.**

The minutes of the meeting 7<sup>th</sup> December 2017 were **approved** unanimously and signed.

#### **145/17. Planning Applications:**

There were no new planning applications for consideration.

#### **Recent Planning Applications still awaiting determination:**

- 174010 – Land to Northwest of Beech House, Holme Marsh. - **OBJECT**  
Approval of reserved matters following outline approval.
- 174124 – Penrhos Farm, Lyonshall - **SUPPORT**  
Proposed change of use of former agricultural building to artisan distillery.
- 173862 – Meadow Cottage, (Land adjacent to Mayberry Cottage) Holme Marsh, Lyonshall. - **SUPPORT**  
Proposed two storey detached dwelling.
- 173667 – The Holme, Lyonshall, HR5 3JP -**SUPPORT**  
Proposed closure of existing sub-standard vehicular access and form new vehicular access with improved visibility.

#### **Planning Decisions**

None.

#### **146/17. Officers' Report.**

- New Councillor induction and information provided.
- Water leaks in village and on A44 reported to Welsh Water for repair. Balfour Beatty have investigated the leak at Stepstile and the drainage team will be closing the road to find the leak and make a full repair.
- LNDP work continues.
- Speed Limit on Kington Bypass - In view of the collision and speed survey data, the road environment and the other views received the conclusion was reached not to recommend a speed reduction. The recommendation has been based up on the 85<sup>th</sup> percentile speeds on the section of the road, accident analysis and roadside environment.
- Nominations are being received for Herefordshire Community champions.

- Claim for Qtr 3 Lengthsman and P3 grant has been made £631.71.
- Works orders raised for 3 gates to be purchased and installed on LZ16/17.
- Ring remembers recruiting 2018 new bell ringers as WWI remembrance effort.

All other items from previous agendas are being dealt with.

#### **Update on Finances.**

##### **Financial Report – January 2018**

Bank statements reconciled to VT cashbook December 2017.

##### **Balances at end of December 2017:**

Community account	£18099.54
Savings account	£14091.87 (including £2.90 interest)
Playground account	£ 598.70
Business Saver account	£ 392.59 (including £0.07 interest)

##### **Income received since last meeting**

Qtr 1-2 lengthsman grant	£ 408.29
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##### **Payments Approved:**

Clerk's Salary for January 2018 included NDP hours as previously agreed.

Clerk's expenses Jan 2018	Antivirus & Office 365	£174.99	+VAT
Mayglothling Waste	Portaloo service	£40.00	+VAT
Pembridge PC	Recharge half cost for clerk training webinar	£18.00	

#### **147/17. Update on Neighbourhood Development Plan.**

The steering group will be meeting to review the draft document prepared by the consultant on January 15<sup>th</sup>. They will consider the contents and make any revisions before Parish Council approval for Regulation 14 consultation.

#### **148/17. Parish Events & Litter Pick.**

**Resolved:** Litter pick date agreed as 17<sup>th</sup> March (tbc) followed by tea & cake. *Clerk to book equipment from Balfour Beatty and prepare volunteer forms.* Pop up pub to be organised for the same evening. *Notices in Parish Magazine.*

#### **149/17. Areas of Councillor Responsibility.**

**Resolved:** Councillors responsibilities for 2018 until the Annual Council meeting in May.

<b>Accounts/Finance</b>	<b>Cllr Andrew Turner</b>	<b>Events</b>	<b>All</b>
<b>Footpaths</b>	<b>Cllr Richard Oliver</b>	<b>Highways</b>	<b>Cllr Darren Davies</b>
<b>Lengthsman/Village</b>	<b>All</b>	<b>Website</b>	<b>Cllr Chris Auger</b>
<b>Playground</b>	<b>Cllr Isobel Hutton</b>	<b>Playground inspection</b>	<b>Cllr Ray Richards</b>
<b>Police liaison</b>	<b>Cllr Steve Futcher</b>	<b>Planning</b>	<b>All</b>

#### **150/17. Items for Future Agenda/ Councillor or Member of Public Items.**

None.

#### **151/17. Correspondence Items.**

- DM payroll service offering Data Protection Officer services – hold on file
- Thermotor providing information on speed indicator devices – hold on file
- HMRC are making changes to the IT systems and how VAT claims are made for Parish Councils.

#### **152/17. Date of the Next Meeting.**

**Ordinary Parish Council meeting on Thursday 8<sup>th</sup> February 2018, 7.15pm** in the Memorial Hall.

Meeting Closed 8.05pm

Clerk