

# **Lyonshall Neighbourhood Development Plan**

**Steering group meeting 5<sup>th</sup> February 2018, Wildwood, 7.00pm.**

**Present: Cllr Avery (Chair), N Rowlatt & Clerk R Bissell.**

## **1. Apologies.**

Apologies received from J Howard.

## **2. Declarations of interest.**

There were no declarations of interest.

## **3. Minutes of meeting 30<sup>th</sup> October 2017.**

The minutes of the meeting 30<sup>th</sup> October 2017 were previously circulated and were approved unanimously and signed.

## **4. Steering group review.**

Chairman Paul Avery reported the sad news that group member Ron Addis had sadly passed away. A record is made for the appreciation and thanks to Ron for all his time, effort and support working within the parish in various groups and committees. The group also lose the valuable service of Jean Howard who steps down after a sudden health worry.

The group debated the recruitment of additional member(s), but agreed that with the important consultation and debate stages complete, the remaining members of the group would be able to manage the process of moving the plan forward to Regulation 14.

## **5. Review and update any revisions on the first draft NDP**

The group reviewed the policies in the first draft of the plan making relevant amendments as necessary. The group started to update missing information from the draft plan in readiness for consultant finalisation. When the plan has been finalised the group will review with the Parish Council before a second consultation and regulation 14 stage.

## **6. Correspondence**

None.

## **7. A.O.B.**

## **8. Agree date for next Steering group meeting.**

The next Lyonshall Neighbourhood Plan steering group meeting TBA after completion of the tasks outstanding in draft policy document.

Meeting closed 10.05 pm.

Signed.....

Date.....