

LYONSHALL PARISH COUNCIL

Minutes of the Meeting

Thursday 8th February 2018, 7.15pm in the Memorial Hall

Councillors Present: Cllr Paul Avery (Chair), Cllr Steve Fatcher, Cllr Isobel Hutton, Cllr Sandy Lampitt, Cllr Ray Richards, Cllr Darren Davis, Cllr Chris Auger and Clerk Rebecca Bissell.

14 members of the public.

No Police officer in attendance.

Councillor Phillips written report was read:

- He is still awaiting the resurfacing programme for 2018/19 but there is extra funding in capital and revenue budgets for highways. Hopeful inclusions are the first section of Moorcot lane and the highway from the George to Rhyse crossroads being two worst in the parish.
- Concerns regarding the planning application at Holmes Marsh - there have been discussions with parishioners and the planning department.

153/17. Apologies for Absence.

Apologies were received from Cllr Andrew Turner, Cllr Jean Howard, Cllr Richard Oliver & Ward Cllr Roger Phillips.

154/17. Declaration of Interest and Written Requests for Dispensation on Agenda Items.

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

155/17. Approval of the Minutes.

The minutes of the meeting 11th January 2018 were **approved** unanimously and signed.

Cllr Fatcher entered the meeting at 7.25pm

156/17. Planning Applications:

Planning Application recently received:

- 174010 – Land to Northwest of Beech House, Holme Marsh.
Approval of Amended reserved matters following outline approval.

RESOLVED to make comment **OBJECTION**

Parishioners from Holme Marsh presented concerns that the amended plans had not addressed fundamental issues with drainage, individual and good house design, landscaping and other issues. Parish Council agreed to make representation on behalf of residents. The Chairman advised the Holme Marsh residents present to each respond to Herefordshire Council stating their concerns that the new development would cause the flooding of existing properties and saying that the council would be now be liable for the damage caused by future flooding if they did not ensure that effective drainage measures were carried out any new development on the site as they were now aware of the problem.

Recent Planning Applications still awaiting determination:

- 174010 – Land to Northwest of Beech House, Holme Marsh. - **OBJECT**
Approval of reserved matters following outline approval.

Planning Decisions

- 174124 – Penrhos Farm, Lyonshall – **SUPPORT - APPROVED WITH CONDITIONS**
Proposed change of use of former agricultural building to artisan distillery.
- 173862 – Meadow Cottage, (Land adjacent to Mayberry Cottage) Holme Marsh, Lyonshall.
- Proposed two storey detached dwelling. - – **SUPPORT APPROVED WITH CONDITIONS**
- 173667 – The Holme, Lyonshall, HR5 3JP -**SUPPORT APPROVED WITH CONDITIONS**
Proposed closure of existing sub-standard vehicular access and form new vehicular access with improved visibility.

157/17. Officers' Report.

- LNDP work continues.
- Arranged litter pick and pop up pub for 24th March 2018
- The projector screen has been erected in the Memorial Hall.
- Completed expression of interest for Balfour Beatty P3 scheme.

- LZ10A is now clear from a fallen tree after being blocked.
- Local connections for vacant Fishpools property have been confirmed with SHHA.
- Current Balfour Beatty Contract Director, Alasdair MacDonald, will begin a 6-month secondment to UKCS business to support bidding activities from the 1st February 2018. During this time, Andy Williams will return to the role of Contract Director for BBLP Hereford, assuming all responsibilities related to the position.
- Consultation begins on Hereford Transport package 6th February in Herford Market, then 13th February Whitecross school.

All other items from previous agendas are being dealt with.

158/17. Update on Finances.

Financial Report – February 2018

Bank statements reconciled to VT cashbook January 2018.

Balances at end of January 2018:

Community account	£18434.56
Savings account	£14094.96 (including £3.09 interest)
Playground account	£ 598.70
Business Saver account	£ 392.59

Income received since last meeting

Qtr 3 lengthsman grant	£ 631.71
Qtr 3 VAT return	£ 500.12

Payments for approval: APPROVED

Clerk's Salary for February 2018 included NDP hours as previously agreed.

ICO	Data protection registration		£35.00	PAID
KBS	Material for PROW		£4.28	+VAT
Shaun Price	Rehang gate LZ4	£68.90		
	Clear path LZ10	£30.00		
	Erect projector screen	£30.00	£128.90	

159/17. Update Bank Signatories

It was agreed that Cllr Howard be removed from the bank mandate and Cllrs Futchter & Davies be added as new bank signatories. Cllrs Avery and Turner will continue to be bank signatories. The Bank mandate was updated and signed. Cllr Futchter and Davies to complete personal information forms and return to Clerk. *Clerk to forward mandate once all forms completed.*

160/17. Update on Neighbourhood Development Plan.

Chairman Paul Avery reported the sad news that group member Ron Addis had passed away. He recorded appreciation and thanks to Ron for all his time, effort and support working within the parish in various groups and committees. The group also lose the valuable service of Jean Howard who has decided to step down. The group debated the recruitment of additional member(s), but agreed that with the important consultation and debate stages complete, the remaining members of the group would be able to manage the process of moving the plan forward to Regulation 14. The steering group has been meeting to review the draft document prepared by the consultant. They are reviewing the policies and making relevant revisions. The work will continue over the next month before preparing a final draft for Parish Council approval for Regulation 14 consultation.

161/17. Community Asset Grant Funding.

Parish Council discussed opportunities to offer grant funding to community assets like the Memorial Hall. Cllr Avery agreed to talk to Cllr Howard and The Memorial Hall committee Chair to evaluate what funding could be made available and discuss future plans for the hall. Confirmation is required as to whether the Parish Council are the custodian trustee of the hall. *Clerk to follow up.*

162/17. Local Connection Priority at Fishpools.

The process for local connections priority in Fishpools rental properties was clarified. Clerk to forward details to all councillors.

163/17. Balfour Beatty Annual Maintenance Plan 2018-19.

Councillors have viewed details of the annual maintenance plan for 2018-19. The public footpath grant continues, but the Lengthsman grant is no longer available.

Resolved: Councillors **Approved** the plan unanimously. *Clerk to forward to BBLP.*

164/17. Reports on Areas of Councillor Responsibility

- Cllr Hutton confirmed a new sign donated by Cwmdy Car Club will be put along Lynhaes drive to denote Offas Dyke heritage site.
- Cllr Auger advised that the website work was continuing.

165/17. Items for Future Agenda/ Councillor or Member of Public Items.

None.

166/17. Correspondence Items.

None.

167/17. Date of the Next Meeting.

Ordinary Parish Council meeting on Thursday 8th March 2018, 7.15pm in the Memorial Hall.

Meeting Closed 8.30pm

Clerk