

LYONSHALL PARISH COUNCIL

Councillors are summoned to attend the Meeting of Lyonshall Parish Council which will be held on Thursday 12th April 2018, 7.15pm in the Memorial Hall, Lyonshall for the purpose of transacting the following business.

Rebecca Bissell, Parish Council Clerk
Firbanks, Lyonshall, Kington. HR5 3LN



5th April 2018.

RECEIVE REPORTS AND OPEN PUBLIC SESSION

*Report from Roger Phillips – Herefordshire Ward Councillor
Members of the Public are warmly invited to attend*

AGENDA FOR MEETING OF PARISH COUNCIL Thursday 12th April 2018, 7.15pm

- 185/17. To accept apologies for absence.
- 186/17. To receive Declarations of Interest in Items on the Agenda & to decide on any Dispensation Requests.
- 187/17. To consider approval of the minutes of the meeting of 8th March 2018.
- 188/17. To receive updates & decide on recent planning applications.
- 189/17. To receive officers' report on action items from the Minutes not on Agenda: information only.
- 190/17. To receive Finance report & Approve Payments.
- 191/17. To receive an update on the Neighbourhood Development Planning.
- 192/17. To update GDPR compliance progress and decide on further action.
- 193/17. To review & approve Herefordshire safeguarding statement.
- 194/17. To discuss and decide taking part in the "there but not there" WWI Remembrance campaign.
- 195/17. To receive reports and decide on Councillor responsibilities and receive reports, answer questions - Playground Matters, Agriculture, Heritage/historic sites, Footpaths Scheme, Highways, Lengthsman Scheme.
- 196/17. Future Agenda/ Councillor or Member of Public Items.
- 197/17. To review Correspondence Items.
- 198/17. To confirm the Date of the Next Meeting as Thursday 3rd May 2018, 7.15pm Memorial Hall to follow the Annual Parish Meeting.

Planning Report

Planning Application recently received:

- 180893 – Meadow Cottage, Holme Marsh Kington.
Variation of condition of 2 of planning permission P173862
- 180936 – Home paddock, Sherriff lane, Lyonshall HR5 3JD
Proposed demolition of existing bungalow and outbuildings and construction of new two storey dwelling house and detached three bay garage.

Recent Planning Applications still awaiting determination:

- 180431 Penrhos Farm, Lyonshall HR5 3LH
Proposed installation of poly tunnels to protect a new cherry orchard and construction of an attenuation pond for surface water management.
- 174010 – Land to Northwest of Beech House, Holme Marsh. – **OBJECT**
Approval of Amended reserved matters following outline approval
- 174010 – Land to Northwest of Beech House, Holme Marsh. - **OBJECT**
Approval of reserved matters following outline approval.

Planning Decisions

- 180441 Archway Cottage, Lyonshall HR5 3HT – **APPROVED WITH CONDITIONS**
Proposed construction of single storey garage/outbuilding incidental to the enjoyment of the house.

Clerk's Report

- LNDP work continues.
- 24th March 2018 - Successful litter pick (collecting 29 bags) & well attended pop up pub.
- Legal process continues for Councillor vacancy and the Notice of Vacancy has been published.
- Attended a GDPR data protection workshop in Hereford. Parish Council report provided.
- Attended SLCC group meeting in Ledbury for an update on Safeguarding. – PC report provided.
- Investigation conclusion by Traffic & Highways Engineering Ltd recommends the existing speed limit on the A44 not be reduced.
- New PC Dean Wall and Police community support officer Steph Annette cover Lyonshall for the next 6 months.
- *All other items from previous agendas are being dealt with.*

Financial Report

Confirmation of parish precept £20K received from Herefordshire Council.

Bank mandates have been approved by Barclays Bank.

Year-end annual statements have been received from new external auditor PPK Littlejohn for completion by 11th June 2018.

Contact has been made with internal auditor for review of 2017/18 accounts as part of the annual governance review.

Financial Report – April 2018

Bank statements reconciled to VT cashbook March 2018.

Balances at end of March 2018:

Community account	£16350.19
Savings account	£14100.56 (including £2.70 interest)
Playground account	£ 603.70
Business Saver account	£ 397.79

Income received since last meeting

Payments for Approval

Clerk's Salary for April 2018 included NDP hours as previously agreed.

Clerks expenses	April 2018		£116.45	+ VAT £0.50
Lyonshall Memorial Hall	Meeting dates 2017/18			
Lyonshall Memorial Hall	Playgroup grant		£250.00	
Lyonshall PCC	Delivery of Parish Newsletter		£50.00	
Shaun Price				
Weobley Mower repairs				
G J Evans	Payroll services to April 2018		£50.00	

Information via email

Weekly Planning applications and decisions, BBLP weekly updates & resurfacing works, Hub admin emails, Herefordshire Council planning information, Came & Company spring matters, A Bush: