

LYONSHALL PARISH COUNCIL

Minutes of the Meeting

Thursday 8th March 2018, 7.15pm in the Memorial Hall

Councillors Present: Cllr Paul Avery (Chair), Cllr Steve Fatcher, Cllr Isobel Hutton, Cllr Sandy Lampitt, Cllr Ray Richards, Cllr Darren Davis, Cllr Chris Auger, Cllr Andrew Turner, Cllr Richard Oliver, Ward Cllr Roger Phillips and Clerk Rebecca Bissell.

No members of the public.

No Police officer in attendance.

Councillor Phillips reported:

- The 2018/19 resurfacing programme is expected to be finalised this month with the A44 having budget priority.
- The bypass consultation continues. This is Herefordshire's best opportunity to secure a bypass.
- The new leader of Herefordshire Council is Jonathan Lester from Ledbury.
- He met with planners regarding the development at Holme Marsh to discuss the current issues.
- He urged everyone to report potholes on the Herefordshire Council website.
- The County Councillor field visit this year is to Shobdon Airfield on 30th May 2018.

168/17. Apologies for Absence.

There were no apologies.

169/17. Declaration of Interest and Written Requests for Dispensation on Agenda Items.

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

170/17. Approval of the Minutes.

The minutes of the meeting 8th February 2018 were **approved** unanimously and signed.

171/17. Planning Applications:

Planning Application recently received:

- 180441 Archway Cottage, Lyonshall HR5 3HT - **SUPPORT**
Proposed construction of single storey garage/outbuilding incidental to the enjoyment of the house.
- 180431 Penrhos Farm, Lyonshall HR5 3LH - **SUPPORT**
Proposed installation of poly tunnels to protect a new cherry orchard and construction of an attenuation pond for surface water management.

Recent Planning Applications still awaiting determination:

- 174010 – Land to Northwest of Beech House, Holme Marsh. – **OBJECT**
Approval of Amended reserved matters following outline approval
- 174010 – Land to Northwest of Beech House, Holme Marsh. - **OBJECT**
Approval of reserved matters following outline approval.

Planning Decisions

None

172/17. Officers' Report.

- LNDP work continues.
- Litter pick & pop up pub for 24th March 2018
- Parish drive with Balfour Beatty Locality Steward complete. Works orders have been raised for various pot holes across the parish. Also, for verge reinstatements, a culvert replacement and ditching works on the road to Next End. Problems with drainage onto the road by Park Farm have been referred to Hereford Council enforcement team.
- Balfour Beatty are using a velocity patcher in North Herefordshire to combat increased damage on the roads.
- Broken gully water main by the church on the A44 repaired.
- Dog mess signs purchased for erection around the village.
- Barclays Bank in Leominster is moving to 4 Corn Street on 21st May 2018.

- Cllr Howard has tendered her resignation and I have advised Herefordshire Council of a councillor vacancy and requested they start the legal process to fill it.

All other items from previous agendas are being dealt with.

173/17. Update on Finances.

Financial Report – March 2018

Cllr Futcher & Davies returned completed forms to update the bank mandate.

Bank statements reconciled to VT cashbook February 2018.

Balances at end of February 2018:

Community account	£17514.22
Savings account	£14097.86 (including £2.90 interest)
Playground account	£ 598.70
Business Saver account	£ 392.59

Income received since last meeting

None.

Payments for approval: APPROVED

Clerk's Salary & HMRC for March 2018 included NDP hours as previously agreed.

Clerks expenses	Feb- March 2018		£43.59	+ VAT £7.54
Lyonshall Nurseries	Bulb planting November 17		£133.00	+VAT
Shaun Price	LZ17 fingerpost replaced	£15.00		
	Grit pavements Nov-Feb	£142.50		
	Make & erect dog mess signs	£30.00		
	Clear pavement to Memorial Hall	£75.00	£262.50	
Upper Bridge Enterprises	Website annual fee & domain name		£198.87	+VAT
Kington building Supplies	Footpath materials		£14.61	+VAT
Transfer to Playground A/c	Money transfer for YE statement		£5.00	
Transfer to Saver A/c	Money transfer for YE statement		£5.00	

174/17. Update on Neighbourhood Development Plan.

Chairman Paul Avery reported the steering group has been meeting to continue to review the draft document prepared by the consultant. They are reviewing the policies, checking the plan in relation to the evidence base and making relevant revisions. The work will continue over several months before preparing a final draft for Parish Council approval for Regulation 14 consultation.

Almeley Regulation 14 Draft Plan Comment– It was RESOLVED to make no comment.

175/17. Treatment of Moss in the Playground.

Parish Council were advised of possible treatments and costs for moss in the playground. It discussed installing an extra barked area under the equipment, however this was dismissed at the current time. Spray treatments are available, however it was AGREED to purchase household washing powder and arrange treatment during dry spring weather in the coming weeks. Clerk to purchase, Cllr Richards to apply.

176/17. Playground Mowing 2018

Parish Council RESOLVED to continue playground mowing and **agreed** to offer the playground mowing to Mr S Price for the period March to September 2018 for a single payment of £300. *Clerk to arrange.*

177/17. Mowing Schedule for Amenity Land 2018.

It was agreed for a works order to be raised for Mr S Price, the Lengthsman to cut the amenity areas by the Church bus shelter, Stepstile, Burgage Close, The Close and Burnt Orchard on a two-weekly basis or as required between Balfour Beatty scheduled cuts. Mr Eckley will continue to maintain the grass by Holmes Marsh bus shelter this year. Councillors were unhappy that Balfour Beatty were not arranging regular amenity grass cuts for Parish Councils were expected to pick up. Cllr Phillips to confirm cut details.

178/17. March Events 2018.

24.3.18 Litter Pick – Clerk confirmed the event is advertised in Parish Magazine and posters are ready to advertise around the village. The equipment had been reserved for collection. Cllr Davis & Clerk to lead.

Clerk

Clerk/RR

Clerk

Clerk

RJP

All

24.3.18 Pop up Pub - Clerk confirmed The Memorial Hall and Behindbarz were booked. The event is advertised in Parish Magazine and posters are ready to advertise around the village. Councillors offered to help set up, provide games and clear up.

All

179/17. Herefordshire Council Stop the Drop Litter Campaign.

Herefordshire Council is encouraging local community groups, businesses and schools to sign up to the stop the drop litter pledge and participate in regular litter pick events.

It was AGREED to join the campaign. *Clerk to complete process.*

Clerk

180/17. "There But Not There" WWI Remembrance Campaign.

"There But Not There" is a centenary commemoration of the end of the 1914-1918 war. The project itself is the commemoration designed to bring to life and create an understanding and respect for the reasons why so many lost their lives in WW1. Councillors discussed the campaign commemorative memorabilia options and AGREED to review the items to consider a purchase and where they might be housed at the next meeting. Further discussion **RESOLVED** – for the Parish Council to offer to purchase remembrance wreath as it is currently purchased by a local resident.

181/17. Reports on Areas of Councillor Responsibility

Cllr Oliver thanked Mr S Price, the lengthsman for recent timely works requested on the footpaths. It was RESOLVED to write to Mr Price to express the Parish Councils appreciation for his continued support and work in the Parish. *Clerk to write.*

Clerk

182/17. Items for Future Agenda/ Councillor or Member of Public Items.

None.

183/17. Correspondence Items.

- Email received requesting financial support from individual Councillors towards the personal legal costs of a judicial review.
- Correspondence form Herefordshire Council - The travellers sites development plan document 2011-2031 was submitted on 27th February to secretary of state for examination under Regulation 22 of the Town and County Planning Act Regulations 2012.

184/17. Date of the Next Meeting.

Ordinary Parish Council meeting on Thursday 12th April 2018, 7.15pm in the Memorial Hall.

Meeting Closed 8.40pm.