

LYONSHALL PARISH COUNCIL

Councillors are summoned to attend the Meeting of Lyonshall Parish Council which will be held on Thursday 14th June 2018, 7.15pm in the Memorial Hall, Lyonshall for the purpose of transacting the following business.

Rebecca Bissell, Parish Council Clerk
Firbanks, Lyonshall, Kington. HR5 3LN



9th June 2018.

RECEIVE REPORTS AND OPEN PUBLIC SESSION

*Report from Roger Phillips – Herefordshire Ward Councillor
Members of the Public are warmly invited to attend*

AGENDA FOR MEETING OF PARISH COUNCIL Thursday 14th June 2018, 7.15pm

- 28/18. To accept apologies for absence.
- 29/18. To receive Declarations of Interest in Items on the Agenda & to decide on any Dispensation Requests.
- 30/18. To consider approval of the minutes of the meeting of 10 May 2018.
- 31/18. To receive updates & decide on recent planning applications.
- 32/18. To receive officers' report on action items from the Minutes not on Agenda: information only.
- 33/18. To receive Finance report & Approve Payments.
- 34/18. To receive an update on the Neighbourhood Development Planning.
- 35/18. To decide on members for Standing Orders working group to review and update policy.
- 36/18. To receive GDPR report and adopt the following policies.
 - Data Protection Policy.
 - Privacy Policy.
 - Privacy Notices.
 - Data Breach & Subject Access procedures
- 37/18. To discuss and decide on future events.
- 38/18. To discuss and decide on purchase of new mower.
- 39/18. To receive reports and decide on Councillor responsibilities and receive reports, answer questions - Playground Matters, Agriculture, Heritage/historic sites, Footpaths Scheme, Highways, Lengthsman Scheme.
- 40/18. Future Agenda/ Councillor or Member of Public Items.
- 41/18. To review Correspondence Items.
- 42/18. To confirm the Date of the Next Meeting as Thursday 12th July 2018, 7.15pm Memorial Hall.

Planning Report

Planning Application recently received:

- 174010 – Land to Northwest of Beech House, Holme Marsh.
Approval of further amended reserved matters following outline approval
- 181492 – Land adjacent to The Firs, Lyonshall, Kington
Application for removal of condition 7e of Planning application 162197/F to change drive material.

Recent Planning Applications still awaiting determination:

- 181217 & 181219L – Tan House, Lyonshall HR5 3JP - **SUPPORT**
Proposed demolition of existing kitchen and erection of larger kitchen extension.
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY. - **SUPPORT**
Proposed land for residential development and associated work together with public open and local green space.
- 180431 Penrhos Farm, Lyonshall HR5 3LH - **SUPPORT**
Proposed installation of poly tunnels to protect a new cherry orchard and construction of an attenuation pond for surface water management.
- 174010 – Land to Northwest of Beech House, Holme Marsh. – **OBJECT**
Approval of Amended reserved matters following outline approval
- 174010 – Land to Northwest of Beech House, Holme Marsh. - **OBJECT**
Approval of reserved matters following outline approval.

Planning Decisions

- 181191 – Rhyse Farm, Lyonshall, HR5 3LX - **SUPPORT - APPROVED WITH CONDITIONS**
Proposed alteration to existing agricultural building to facilitate the installation of single biomass boiler.
- 180893 – Meadow Cottage, Holme Marsh Kington. - **SUPPORT - APPROVED WITH CONDITIONS**
Variation of condition of 2 of planning permission P173862
- 180936 – Home Paddock, Sherriff lane, Lyonshall HR5 3JD – **SUPPORT- APPROVED WITH CONDITIONS**
Proposed demolition of existing bungalow and outbuildings and construction of new two storey dwelling house and detached three bay garages.

Clerk's Report

- LNDP work continues.
- Councillor vacancy advertised on boards and newsletter.
- The new website launched on 1st June – good feedback received. A few registering issues which have been addressed.
- Water leak reported by Windy Corner - under investigation.
- Laptop upgraded to Windows 10 for security features to comply further with GDPR.
- Road Gully work taken place along New Street by Balfour Beatty.
- *All other items from previous agendas are being dealt with.*

Financial Report

Year-end annual statements have sent to external auditor PPK Littlejohn and the notice of rights published on notice boards and the website.

Bank statements reconciled to VT cashbook May 2018.

Balances at end of May 2018:

Community account	£23176.23
Savings account	£14106.45 (including £2.70 interest)
Playground account	£ 603.70
Business Saver account	£ 397.79

Income received since last meeting

None.

Payments for Approval

Clerk's Salary for June 2018 included NDP hours as previously agreed.

HMRC	Qtr 1 2018/19		178.40	
Clerks expenses	May/June 2018 – inc. Windows 10 upgrade for GDPR security features		£115.36	+ VAT £20.00
Paul Russell/Microshade	DPO services 2018/19		£100.00	

Information via email

Weekly Planning applications and decisions, BBLP weekly updates & resurfacing works, Hub admin emails, Herefordshire Council planning information, Came & Company spring matters, Kington Medical Centre newsletter
A Bush: Wish Advertising, Armed forces covenant fund, Dementia friendly guide, Herefordshire Council new code of conduct.