

# **Lyonshall Neighbourhood Development Plan**

**Steering group meeting 24<sup>th</sup> May 2018, Wildwood, 2.00pm.**

**Present: Cllr Avery (Chair), N Rowlatt, Louise Kirkup & Clerk R Bissell.**

## **1. Apologies.**

No apologies.

## **2. Declarations of interest.**

There were no declarations of interest.

## **3. Minutes of meeting 5<sup>th</sup> March 2018.**

The minutes of the meeting 5th March 2018 were previously circulated and were approved unanimously and signed.

## **4. Review and update any revisions on the first draft NDP.**

The group reviewed the draft NDP document with the consultant from Kirkwells. Minor alterations were made to the prepared draft. The clerk will check the formatting and forward to the consultant who will make final alterations on the settlement boundary maps and insert them into the document. This document will then be forwarded to Herefordshire Council for informal review and the HRA & SEA report preparation for Regulation 14 will be requested.

The document will be reviewed at Parish Council for approval and an informal consultation will be conducted in the parish, comments collated, reviews and alterations considered where necessary. before the formal 6-week Regulation 14 consultations dates are set.

The clerk will investigate further grant opportunities for the completion of the Regulation 14 stage.

## **5. Correspondence**

None.

## **6. A.O.B.**

None.

## **7. Agree date for next Steering group meeting.**

The next Lyonshall Neighbourhood Plan steering group meeting planned for 25<sup>th</sup> June 2018.

Meeting closed 4.00 pm.

Signed.....

Date.....