

Lyonshall Neighbourhood Development Plan

Steering group meeting 28th August 2018, Wildwood, 7.00pm.

Present: Cllr Avery (Chair), N Rowlatt, Louise Kirkup (Via Sypke) & Clerk R Bissell.

1. Apologies.

No apologies.

2. Declarations of interest.

There were no declarations of interest.

3. Minutes of meeting 25th June 2018.

The minutes of the meeting 25th June 2018 were previously circulated and were approved unanimously and signed.

4. Review of responses received from informal consultation before Regulation 14.

The steering group and consultant discussed the 17 comments received from the informal consultation on an individual basis. Points have been reviewed and several changes have been recommended. Two points discussed in depth:

1. Change to density at Holme Marsh – *NR to provide content re LH1 and 3.1.10*
2. Extra submission of land for development of two houses at Church House. The steering group discussed the current plan numbers and the balance of proposed parish development. The group would be unhappy to accept the whole field for development as there had been no opportunity to consult widely, but after discussion it **agreed** that a small plot for two houses would prove to be inconsequential and the Parish Council would have the opportunity to further discuss this matter and have the final say.

After full discussion, the clerk to produce a schedule of responses with proposed changes and schedule of Plan changes for circulation and publication.

Clerk to request updated housing commitments from Herefordshire Council.

Clerk to request list of Reg 14 consultees from Herefordshire Council.

Clerk to forward latest word version of plan, latest appendices proposed Reg 14 dates – send to group & consultant.

Louise to review comments schedules and produce new version of NDP including proposed change (to be highlighted in blue)

Clerk to send new version of plan with changes to Herefordshire Council and Parish Council for approval at meeting 20th September.

Louise to forward regulation 14 action plan and process to follow.

5. Correspondence

Correspondence received from Local parishioner confirming request to include extra land in the draft NDP, as discussed in point 4 above.

6. A.O.B.

- Proposed date for Regulation so full publicity and administration can be undertaken – to be mid-October.
- Grant application to be made for stage 3 consultants fees, printing and stationery for regulation 14.

7. Agree date for next Steering group meeting.

The next Lyonshall Neighbourhood Plan steering group meeting to be arranged.

Meeting closed 9.10 pm.

Signed.....

Date.....