

LYONSHALL PARISH COUNCIL
Minutes of the Meeting
Thursday 12th July 2018, 7.15pm in the Memorial Hall

Councillors Present: Cllr Paul Avery (Chair), Steve Fatcher, Cllr Isobel Hutton, Cllr Sandy Lampitt, Cllr Ray Richards, Cllr Chris Auger, Cllr Richard Oliver, Ward Cllr Roger Phillips and Clerk Rebecca Bissell.

12 members of the public.

No Police officer in attendance.

Councillor Phillips reported:

- Confirmed the red route is the preferred option for the Hereford bypass.
- Concerns with the planning application at Holme Marsh continue and the application may be discussed at planning committee to address parishioner objections with the drainage. Cllr Phillips to attend a site meeting with Parishioners to determine extent of issue and report to Herefordshire Council.

47/18. Apologies for Absence.

Apologies were received and accepted from Cllrs Darren Davies and Andrew Turner.

48/18. Declaration of Interest and Written Requests for Dispensation on Agenda Items.

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

49/18. Approval of the Minutes.

The minutes of the meeting 14th June 2018 were **approved** unanimously and signed.

The minutes of the meeting 28th June 2018 were **approved** unanimously and signed.

50/18. Councillor Co-option Informal Interview.

Two candidates were invited to informal interview. Apologies were accepted from one and their application read to Councillors. An informal interview was held with the second candidate. A decision to be made at agenda item 61/18.

51/18. Planning Applications:

Planning Applications recently received:

- 174010 – Land to Northwest of Beech House, Holme Marsh. – **OBJECT on drainage issues.**
Approval of another further amended reserved matters following outline approval
- 182245 – Rhyse Farm, Lyonshall, Kington HR5 3LX. - **OBJECT**
Proposed erection of an extension to existing poultry shed.
- 182036 - Little Boxes, Lyonshall, Kington HR5 3LN. - **SUPPORT**
New dwelling for rent on land formally used for storage.

Recent Planning Applications still awaiting determination:

- 174010 – Land to Northwest of Beech House, Holme Marsh. - **OBJECT**
Approval of further amended reserved matters following outline approval
- 181492 – Land adjacent to The Firs, Lyonshall, Kington - **SUPPORT**
Application for removal of condition 7e of Planning application 162197/F to change drive material.
- 181217 & 181219L – Tan House, Lyonshall HR5 3JP - **SUPPORT**
Proposed demolition of existing kitchen and erection of larger kitchen extension.
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY. - **SUPPORT**
Proposed land for residential development and associated work together with public open and local green space.
- 180431 Penrhos Farm, Lyonshall HR5 3LH - **SUPPORT**
Proposed installation of poly tunnels to protect a new cherry orchard and construction of an attenuation pond for surface water management.
- 174010 – Land to Northwest of Beech House, Holme Marsh. – **OBJECT**
Approval of Amended reserved matters following outline approval
- 174010 – Land to Northwest of Beech House, Holme Marsh. - **OBJECT**
Approval of reserved matters following outline approval.

Planning Decisions

None

52/18. Officers' Report.

- LNDP consultation material displayed around the village and on the website.
- Arranged purchase, delivery and instructions for mower.
- LNDP Information prepared for BBQ.
- Playground inspection completed, reports due August/September.

All other items from previous agendas are being dealt with.

53/18. Update on Q1 Finances.

Councillors discussed Quarter 1 accounts to budget. There were no concerns for risk or questions.

Q1 Accounts were **APPROVED** unanimously. Payments were **APPROVED** unanimously.

Bank statements reconciled to VT cashbook June 2018.

Balances at end of June 2018:

Community account	£23201.95
Savings account	£14109.45 (including £3.00 interest)
Playground account	£ 603.70
Business Saver account	£ 397.99 (including 0.20 interest)

Income received since last meeting

Lengthsman grant Quarter 4 2017/18 £ 99.22

Payments for Approval

Clerk's Salary for July & August 2018 included NDP hours as previously agreed.

Clerks expenses	June 2018	£60.00	
Paul Russell/Microshade	DPO services 2018/19	£100.00	
Lyonsall Nurseries	Planters	£120.00	
Viking	Paper for newsletter	26.06	+VAT
Clerk expenses	There but not there WWI blocks	104.58	+VAT

54/18. Update on Neighbourhood Development Plan.

Cllr Avery reported the first draft of the NDP is currently out for an informal three-week consultation to end on 22nd July. The plan will also be available at the planned BBQ event on 14th July. Next stages are to collect comments and review, make necessary changes before seeking Parish Council approval for progression to Regulation 14 consultation.

RESOLVED: Almeley Regulation 16 Plan – No Comment.

55/18. Village Planting.

RESOLVED: To instruct Lyonsall Garden Centre to fill plant boxes with summer flowers for a cost of £120.

Clerk to arrange.

56/18. General Data Protection Regulation.

The Clerk circulated the audit report and the action plan. The Parish Council has now been made aware of GDPR and will continue to work toward full compliance. The clerk reminded Councillors to set up email addresses for Parish Council business only.

57/18. Notice Board at Burnt Orchard.

The current notice board is in a bad state of repair and cannot be further repaired. A new board should be external, waterproof, lockable 1050 x 1400mm 18 A4 sheets and post mounted. Councillors reviewed three options and **AGREED** to purchase a new noticeboard to replace the current board from online supplier Noticeme costing £479.00. *Clerk to arrange.*

58/18 Traffic on the C1031.

Councillors discussed the use of heavy and large vehicles using the C1031. The options available are to seek a Traffic Regulation Order (TRO) from Balfour Beatty for signage, however this would not be enforced. Another option is to park old cars to make using the route difficult.

RESOLVED: To investigate TRO and estimate costs to include a stop sign. Contact Police to enforce speeding along the route. *Clerk to arrange.*

Clerk

Clerk

Clerk

59/18. Impact on Value for Money from Balfour Beatty.

Councillors raised concerns that Balfour Beatty are not providing value for money or doing a satisfactory job. Clerk to write to leader of Herefordshire Council to request assurances. Firstly, how value for money is achieved and evaluated for services received and secondly, how it is monitored.

Clerk

60/18. BBQ & Pop up Pub Event 14th July 2018.

Cllr Avery confirmed all food is ordered to collect, a vegetarian option being provided by Cllr Auger. Cllr Avery will provide the BBQ equipment and gas. The clerk confirmed Behind Barz were booked and all Neighbourhood Plan documentation is printed ready for display. Food and gas expenses to be claimed, equipment offered free by Cllr Avery. Cllrs Avery and Auger to cook. Councillors were asked to attend and help with set up and clearing away.

61/18.Co-option of New Councillor.

Councillors discussed the merits of each of the candidates and a vote was taken.

It was AGREED to ask Rod Bevan to join the Council. *Clerk to advise and provide induction.*

Clerk

62/18. Councillor Responsibilities and Reports.

Cllr Richards reported the roller in the playground requires attention and a repair had been arranged.

63/18. Items for Future Agenda/ Councillor or Member of Public Items.

None.

64/18. Correspondence Items.

No correspondence.

65/18. Date of the Next Meeting.

No Planned August meeting.

Parish Council meeting on Thursday 20th Septmeber 2018, at 7.15pm in the Memorial Hall.

Meeting Closed 10.10pm.