

LYONSHALL NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES OF STEERING GROUP MEETING

Wednesday 28th August 2013, 7.30pm in the Memorial Hall, Lyonshall

Present – Ron Addis (RA), Peter Broadbent (PB), Kinsey Hern (KH), Kate Lomax (KL), Richard Oliver (RO), John Parker (JP) and Paul Avery (PA, Chair of Lyonshall Parish Council)

146. Apologies for Absence were accepted from Isobel Hutton (IH) & Dee Wetherill (DW).

147. Minutes of the Meeting of 12th August & Matters Arising

The minutes were agreed & signed.

It was confirmed that the grant of £6,400 from the Big Lottery Fund has been approved but that payment to us may be delayed. PA will try to get written approval to continue with spending. He reminded the meeting that there should be 3 quotes for expenditure over £100 & these should be local if possible.

RA has obtained quotes for printing 650 copies on better quality paper which will be in the region of £463.

PB is in discussions with the management of Lynhales Nursing Home to facilitate effective consultation with the residents.

148. Mr Paul Sutton from The South Shropshire Housing Association was unable to attend.

149. Publicity Methods

For public meeting on Monday 23rd September & for completing the questionnaire.

Tasks already allocated:

- KL Website.
- KH Inviting farmers and Burgoynes to encourage employees to associate with NDP matters and to vote. KH will also liaise with Kington Golf Club

In addition, the following people volunteered:

- Raising interest among families with young children – KL will circulate an email to the playground group.
- Informing the media – RO.
- Staffing Drop In sessions – possibly during the week when the questionnaires are out. This will be decided later.
- Briefing the coffee morning – JP will go to 13th September
- Posters for noticeboards & lamp-posts, some A3 & some A4 – RA & KH
- Prizes of £60 & £40 for questionnaire draw – PB & PA will donate the prizes.
- Wine, beer & nibbles will be provided at the meeting on 23rd September.

150. Future Meetings & AOB

- No further meetings of the steering group are planned at present.
- It is necessary to revisit the Herefordshire Core Strategy as that is the default document for items that are not included in the Lyonshall NDP.
- We are unlikely to be able to call on the Herefordshire NDP team to analyse the 2nd questionnaire so we shall probably do it ourselves.
- Professional Advice will be needed at a later stage. It is suggested that an experienced planner or planning consultant could be invited to speak to us. The selection of the consultant will be by interview.