

# LYONSHALL NEIGHBOURHOOD DEVELOPMENT PLAN

## Minutes of Meeting of the Steering Group

Monday 14<sup>th</sup> July 2014, 7.30pm at The Ovals, Lyonshall

**PRESENT:** Peter Broadbent (PB, Chair), Ron Addis (RA), Richard Oliver (RO), Kinsey Hern (KH), Kate Lomax (KL) & Isobel Hutton (IH)

**APOLOGIES:** John Parker (JP) & Dee Wetherill (DW)

### 183. Minutes of 12<sup>th</sup> May meeting

The minutes of the meeting of 12<sup>th</sup> May were agreed and signed by the chair.

### 184. Matters Arising

There were no matters arising.

### 185. Update on Progress from the Chair

a. Meeting with Louise Kirkup (of Kirkwells). PB, RA and Paul Avery (PA) met with Louise Kirkup (LK) of Kirkwells Planning People. They took LK around the Lyonshall Parish. She was surprised at the number of small hamlets and individual dwellings and other buildings. She referred to a government paper and made some suggestions.

b. Reasons for the need to forward the Fourth Draft NDP to the Parish Council. PB believes that with the amendments, this draft reflects the responses to the consultations and it is ready to be passed to the Parish Council.

### 186. Fourth Draft of the NDP

#### **To discuss and consider approval of the fourth draft of the NDP for forwarding to the Parish Council**

Most of the points raised by LK have been incorporated into the latest draft by PB. That draft has been circulated to the group. There are still a lot of references to put in. There was some discussion of minor amendments which will be incorporated into the draft to be forwarded to the Parish Council.

a. Was the consultation process thorough?

b. Is the consultation fully reflected in the draft NDP?

c. Has the input from Hereford Council and Kirkwells been incorporated appropriately?

d. Agreement to forward Fourth Draft NDP to Parish Council.

Points a to c above were generally agreed. It was agreed that this draft, slightly amended after this meeting's input, should be forwarded to the Parish Council. It was generally agreed that the Terms of Reference of the steering group have been fulfilled.

### 187. Future Role of the Steering Group

With the passing over of the draft further meetings will not be necessary. All members present agreed to help if needed at a future date.

### 188. AOB

RO thanked PB from the other members in carrying the main workload which involved a huge amount of work and rewriting. PB thanked the other members of the committee for their contributions.

*Circulated to Steering Group Members then signed on behalf of the group by –*

*Kate Lomax, Clerk to Parish Council & the Steering Group* \_\_\_\_\_

*& Peter Broadbent, Chair of the Steering Group* \_\_\_\_\_