

LYONSHALL PARISH COUNCIL

Councillors are summoned to attend the Meeting of Lyonshall Parish Council which will be held on Thursday 15th November 2018, 7.15pm in the Memorial Hall, Lyonshall for the purpose of transacting the following business.

Rebecca Bissell, Parish Council Clerk
Firbanks, Lyonshall, Kington. HR5 3LN



10th November 2018.

RECEIVE REPORTS AND OPEN PUBLIC SESSION

*Report from Roger Phillips – Herefordshire Ward Councillor
Members of the Public are warmly invited to attend*

AGENDA FOR MEETING OF PARISH COUNCIL Thursday 15th November 2018, 7.15pm

- 101/18. To accept apologies for absence.
- 102/18. To receive Declarations of Interest in Items on the Agenda & to decide on any Dispensation Requests.
- 103/18. To consider approval of the minutes of the meeting of 11th October 2018.
- 104/18. To receive presentation from Herefordshire Centre for Community-Led Housing.
- 105/18. To receive updates & decide on recent planning applications.
- 106/18. To receive Clerks report on action items from the Minutes not on Agenda: information only.
- 107/18. To receive Finance report & Approve Payments.
- 108/18. To discuss and decide appointment of Lengthsman.
- 109/18. To discuss and decide response for Herefordshire travellers site consultation.
- 110/18. To discuss and decide on future events.
- 111/18. To receive reports and decide actions on Councillor responsibilities and receive reports, answer questions - Playground Matters, Agriculture, Heritage/historic sites, Footpaths Scheme, Highways, Lengthsman Scheme.
- 112/18. Future Agenda/ Councillor or Member of Public Items.
- 113/18. To review Correspondence Items.
 - a) To discuss Holme Marsh conservation area correspondence
 - b) To discuss parishioner correspondence.
- 114/18. To confirm the Date of the Next Meeting as Thursday 13th December 2018, 7.15pm Memorial Hall.

Planning Report

Planning Application recently received:

- 183616 – The parklands, Lyonshall, HR5 3LN
Proposed conversion of a building from domestic to storage to single dwelling.

Recent Planning Applications still awaiting determination:

- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY. - **SUPPORT**
Proposed land for residential development and associated work together with public open and local green space.
- 180431 Penrhos Farm, Lyonshall HR5 3LH - **SUPPORT**
Proposed installation of poly tunnels to protect a new cherry orchard and construction of an attenuation pond for surface water management.

Planning Decisions

None.

Clerk's Report

- The draft plan is under consultation at Regulation 14 for 6 weeks until 7th December.
- Postcards have been printed and posted to all parishioners and posters published and displayed in the parish.
- Grant funding application has been accepted and funds received for the Regulation 14 stage of the NDP.
- Herefordshire Council Parish Liaison Officer leaves the post on 15th November.
- Burnt Orchard notice board has been delivered awaiting erection.
- Telephone box renovation delayed.
- Councillors should consider items for inclusion on 2019/20 budget for December meeting.

All other items from previous agendas are being dealt with.

Financial Report October 2018.

Bank statements reconciled to VT cashbook October 2018.

Balances at end of October 2018:

| | |
|------------------------|--------------------------------------|
| Community account | £28749.15 |
| Savings account | £14124.78 (including £4.33 interest) |
| Playground account | £ 603.70 |
| Business Saver account | £ 397.99 |

Income received since last meeting

| | |
|---------------------------------|-----------|
| VAT refund to 30 September 2018 | £ 240.75 |
| Groundworks grant funding | £ 2600.00 |

Payments for Approval

Clerk's Salary for November 2018 included NDP hours as previously agreed.

| | | | |
|-----------------|---------------------------------|---------|------|
| Clerks Expenses | Oct expenses | £29.25 | |
| Pip Printing- | Draft NDP documents reg 14 | £798.47 | +VAT |
| Viking | NDP stamps and stationery | £588.45 | +VAT |
| Notice Me | Burnt Orchard Notice Board | £479.95 | +VAT |
| Kirkwells | NDP stage 2 Reg 14 consultation | £600.00 | +VAT |

Information via email

Weekly Planning applications and decisions, BBLP weekly updates & resurfacing works, Hub admin emails, Herefordshire Council planning information

A Bush: Parish Council summit slides, LGA/Community guide, Cabinet updates, Christmas waste collection information,