

LYONSHALL NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

MINUTES OF MEETING

Monday 10th March 2014, 7.30pm in the Memorial Hall, Lyonshall

Present – Peter Broadbent (PB) Chair, Kinsey Hern (KH), Ron Addis (RA), Richard Oliver (RO) and Kate Lomax (KL).

Representatives of the Parish Council – Paul Avery (PA) and Chris Smith (CS).

NDP Planning Team, Herefordshire Council – Ted Bannister (TB)

Apologies – John Parker (JP), Isobel Hutton (IH) and Dee Wetherill (DW).

172. Minutes of 17th February Meeting were agreed and signed.

173. Matters arising, including:

- a. Contact for news updates on web and in newsletter – RO will place a brief update item in the May Parish News.
- b. Meeting with independent planning consultancy firm – the costings for Kirkwell's advisory service were given. It was agreed to ask them to review the second draft when it has been updated with amendments from this meeting.

174. Discussion with Ted Bannister on the Second Draft of the NDP

PB & TB had met to discuss the draft and some amendments have been included. There was a full discussion on the second draft and some amendments were agreed. It was agreed that there were areas which need to be re-examined to ensure they reflect accurately the results of the two questionnaires. It is still unclear whether a Neighbourhood Development Plan can be published before the local authority's Core Strategy as there has been a challenge with the Tattenhall plan. It was agreed to monitor the situation. It was agreed that PB will revise the second draft in line with this discussion and then pass it on to Lyonshall Parish Council who are responsible for its submission. The Parish Council will check that it is in line with the questionnaire results, National Planning Policies and county policies as far as is possible without the final Core Strategy at this stage. TB will check whether developments that are subject to Environmental Impact Assessment are outside the scope of the NDP.

175. Attendance at the training day with Kirkwell's on Saturday 29th March

It was agreed that as we are so far on with the process it is not necessary to send a representative.

176. AOB

- It may be useful for the Parish Council to draw up an Infrastructure Development Plan incorporating some of the projects that have emerged from the questionnaire responses.
- Meetings of the NDP Group have been arranged provisionally for 7th April and 12th May.