

LYONSHALL PARISH COUNCIL

Draft Minutes of the Meeting

Thursday 10th January 2019, 7.15pm in the Memorial Hall

Councillors Present: Cllrs Paul Avery (Chair), Steve Fatcher, Ray Richards, Chris Auger, Rod Bevan, Richard Oliver, Isobel Hutton, Sandy Lampitt, Andrew Turner and Clerk Rebecca Bissell.

0 members of the public.

No Police officer in attendance.

129/18. Apologies for Absence.

Apologies were received and accepted from Cllr Roger Phillips.

130/18. Declaration of Interest and Written Requests for Dispensation on Agenda Items.

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

131/18. Approval of the Minutes.

The minutes of the meeting of 13th December 2018 were **approved** unanimously and signed.

132/18. Planning Applications:

Planning Report

Planning Application recently received:

- 182036 – Little Boxes – New dwelling on land formally used for storage - **Previous comment remains.**
APPEAL of planning refusal – further comments may be required.
- 184425 – Parkside Cottage, Lyonshall, HR5 3LN. - **SUPPORT**
Two storey side extension to existing dwelling.
- 184475 – Land South East of Upper House, Lyonshall HR5 3JN - **SUPPORT**
Erection of a four bedroomed two storey detached dwelling and garage (replaces consented scheme)

Recent Planning Applications still awaiting determination:

- 182135 – Land at Burgoynes, Lyonshall, HR5 3JR – **SUPPORT with conditions**
Proposed siting of up to 4 mobile homes to accommodate seasonal workers.
182245 – Rhyse Farm – Extension to existing poultry shed
APPEAL of Planning refusal – **No further comment.**
- 183616 – The Parklands, Lyonshall, HR5 3LN - **SUPPORT**
Proposed conversion of a building from domestic to storage to single dwelling.
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY. - **SUPPORT**
Proposed land for residential development and associated work together with public open and local green space.

Planning Decisions

None.

133/18. Update on the Neighbourhood Development Plan.

Cllr Avery reported the group has reviewed all comments received and the consultant has finalised the response tables and made modifications to amend the plan as required. The amended draft plan will return to Parish Council for approval in the next few weeks to progress to the next stages of the process, Regulation 15 submission.

134/18. Officer's Report.

NDP work

- Further work on Regulation 14 responses and collating tables.

Other work

- Quarter three accounts prepared.
- Speeding sign information and investigations.
- New notice board erected at Burnt Orchard.
- Kington Post Office closure in March 2019 announced.
- Willow horses head to remain in the Memorial Hall/Church.

All other items from previous agendas are being dealt with.

135/18. Update on Finances December 2018.

The clerk presented the quarter 3 finance report up to 31st December 2018. Councillors reviewed the spend to budget and had no further questions. The Parish Council accounts were **Approved** unanimously. Precept request for £20,000 made to Herefordshire Council for 2019/20. Bank statements reconciled to VT cashbook December 2018.

Balances at end of December 2018:

Community account	£22747.33
Savings account	£14134.54 (including £4.96 interest)
Playground account	£ 603.70
Business Saver account	£ 398.19 (including 20p interest)

Income received since last meeting

None.

Payments for Approval

Clerk's Salary & HMRC for January 2019 included NDP hours as previously agreed.

Clerks Expenses	Exp to Jan 19 includes MS365 & McAfee subscription renewals	175.99	
Memorial Hall	Willow head	1000.00	

136/18. Lengthsman vacancy.

The Clerk reported no applications had been received for the vacant Lengthsman post and there will be no grant funding on the Lengthsman scheme and P3 contract for 2019/20. The Parish Council must have the Balfour Beatty annual maintenance contract in place to instruct any work in the parish. Councillors discussed options of using contractors and Balfour Beatty as necessary and inviting parish volunteers to a maintenance day event to tackle simple jobs and footpath clearance. Mowing to be discussed at next meeting.

RESOLVED: Agree to Balfour Beatty annual maintenance plan as in previous years. Hold several maintenance days throughout the year to help clear and maintain footpaths and undertake minor works as necessary.

137/18. Speed Indicator Devices (SID) options.

The Balfour Beatty Speed Indicator device toolkit had been previously circulated. Councillors **RESOLVED** to meet a Balfour Beatty representative, obtain further information on options with costings. *Cllr Auger and Bevan to arrange*

138/18. Church Clock.

Lyonshall church clock needs repairing at an estimated cost of £10,000. The PCC are investigating grant funding options. As part of that process many grant funding organisations require the PCC to seek other funding streams. The PCC will be fund raising locally and ask the Parish Council to consider a grant. Councillors **RESOLVED:** As long as the PCC can raise the majority of funding via grants and fund raising in the first instance it would consider granting up to £2000.

139/18. Councillor Responsibilities and Reports

Cllr Turner agreed to remove rubbish at Burnt Orchard.

140/18. Items for Future Agenda/ Councillor or Member of Public Items.

A480 street lighting.

Footpaths action plan for 2019.

141/18. Correspondence Items.

- Invite to Parish Council Summit - Thursday 24th January 2019 at the Shire Hall in Hereford. – Cllr Oliver to attend.
- Parishioner correspondence – Noted. Footpath blockage being dealt with. NDP response tables will be published as part of the Regulation 15 approval process.

142/18. Date of the Next Meeting.

Parish Council Meeting on Thursday 14th February 2019, at 7.15pm in the Memorial Hall.

Meeting Closed 8.45pm.