

# LYONSHALL PARISH COUNCIL

## Draft Minutes of the Meeting

### Thursday 14 February 2019, 7.15pm in the Memorial Hall

**Councillors Present:** Cllrs Paul Avery (Chair), Steve Futchter, Ray Richards, Chris Auger, Rod Bevan, Richard Oliver, Isobel Hutton, Sandy Lampitt, Andrew Turner and Clerk Rebecca Bissell.

0 members of the public.

Mr Bates - Harpers

No Police officer in attendance.

#### **147/18. Apologies for Absence.**

Apologies were received and accepted from Cllr Roger Phillips.

#### **148/18. Declaration of Interest and Written Requests for Dispensation on Agenda Items.**

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

#### **149/18. Approval of the Minutes.**

The minutes of the meeting of 10<sup>th</sup> January and 21<sup>st</sup> January 2019 were **approved** unanimously and signed.

#### **150/18. Footpath Diversion LZ8 Holme Marsh.**

Cllr Avery welcomed a representative from developers Harpers. The diversion options for footpath LZ8 were discussed. Councillors continued to support a diversion through the development rather than around the back of the houses, however the PC objection prevents the development moving forward as a judicial decision is required. Mr Bates provided information advising a highway-maintained footpath through the development will be provided and Harpers will seek a second footpath diversion to this preferred route after the development is complete. In light of the discussion and to allow building work to start, Councillors **AGREED** to withdraw its objection upon written confirmation from Harpers that the second diversion is sought. *Clerk to confirm.*

#### **151/18. Planning Applications:**

##### **Planning Report**

##### **Planning Application recently received:**

None.

##### **Recent Planning Applications still awaiting determination:**

- 184425 – Parkside Cottage, Lyonshall, HR5 3LN. **SUPPORT**  
Two storey side extension to existing dwelling.
- 184475 – Land South East of Upper House, Lyonshall HR5 3JN - **SUPPORT**  
Erection of a four bedroomed two storey detached dwelling and garage (replaces consented scheme)
- 182135 – Land at Burgoynes, Lyonshall, HR5 3JR – **SUPPORT with conditions**  
Proposed siting of up to 4 mobile homes to accommodate seasonal workers.
- 182245 – Rhyse Farm – Extension to existing poultry shed  
APPEAL of Planning refusal – **PENDING APPEAL- No further comment.**
- 183616 – The Parklands, Lyonshall, HR5 3LN - **SUPPORT**  
Proposed conversion of a building from domestic to storage to single dwelling.
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY. - **SUPPORT**  
Proposed land for residential development and associated work together with public open and local green space.

##### **Planning Decisions**

- 182036 – Little Boxes – New dwelling on land formally used for storage  
APPEAL of planning refusal – **APPEAL DISMISSED**

#### **152/18. Update on the Neighbourhood Development Plan.**

Cllr Avery reported Lyonshall Neighbourhood Development Plan is currently at Regulation 16 with Herefordshire Council consultation 25<sup>th</sup> January 2019 to 5<sup>th</sup> March 2019. Herefordshire Council will forward a table of representations and proposed alterations. These will be considered, and Parish Council will amend the plan accordingly before progressing to the next stage for independent examination.

Clerk

**153/18. Officer's Report.****NDP Work**

- Submitted end of grant report to Groundworks, full grant complete - no repayment required.

**Other Work**

- Balfour Beatty expression of interest form for Lengthsman and P3 scheme forwarded.
- Organised pop up pub event.
- Advertising community litter pick
- Met with Balfour Beatty to discuss Speed Indicator Devices and investigating speeding options through the village.
- Investigated further street light option for A480. All costs to be provided by PC. No further action at present awaiting renovation of the Royal George.
- Attended a footpath meeting at Kington Town Council to discuss footpath maintenance options.

All other items from previous agendas are being dealt with.

**154/18. Update on Finances January 2019.****Financial Report January 2019.**

Bank statements reconciled to VT cashbook January 2019.

**Balances at end of January 2019:**

Community account	£21675.11
Savings account	£14134.54 (including £4.65 interest)
Playground account	£ 603.70
Business Saver account	£ 398.19

**Income received since last meeting**

None.

**Payments for Approval**

Clerk's Salary & HMRC for February 2019 included NDP hours as previously agreed.

ICO	Annual subscription	40.00	PAID
Clerk's Expenses	Jan /Feb 2019 expenses	38.90	+ VAT
Kirkwells	Consultation & Basic condition statement work	900.00	+VAT
Viking	New Printer/ink & stationery	279.71	+VAT

**155/18. Purchase New Office Printer.**

Council **AGREED** to purchase new printer for the clerk's office duties. *Clerk to arrange.*

**156/18. Review Information Policy.**

Councillors reviewed the information and publication policies. It **AGREED** to increase publication costs to 50p per sheet and to also include clerk's time per hour as chargeable. Policies were **APPROVED**.

**157/18. Mowing 2019.**

The clerk presented details from a local contractor J&M contractors and Mr Price.

It was **AGREED** Mr Price would continue mowing amenity grass at £16/hour for April - September 2019.

It was **AGREED** Mr Price would continue to mow the playground grass weekly from April – September 2019 for the total fee of £325.

It was **AGREED** to hold J&M contractors' details on file to instruct for adhoc works as necessary.

**158/18. Street Lighting on A480.**

Herefordshire Council policy on street lighting states installations are fully funded by Parish Council. A review of positions and quotes provided. Orders are made through Community commissioning at Herefordshire Council. Councillors discussed funds available for extra lighting on the A480 and possible positions. It was **AGREED** to wait to assess the situation after the Royal George renovations have been completed.

**159/18. Speeding in the Village & Speed Indicator Devices (SID) and Vehicle Activated Sign (VAS)****Options.**

The clerk provided details of a quote requested from Balfour Beatty in 2017 for new 30mph signs on the A480 at £1184 +VAT. The square signs show 30mph limit with a yellow backing. There is evidence the larger signs help to reduce speeding. The verge depth is not large enough for signs including the village name, which were the Council preference. Councillors discussed the implementation and **AGREED** to accept the quote. *Clerk to formally accept quote to instruct works to commence.*

Clerk

Clerk

Cllr Auger & Bevan reported details of a meeting with Balfour Beatty to discuss options for SID's and VAS signs in the village. The two areas of concern on the A480 are Burgoyne's Bank and Fishpools straight. The cost for a full assessment for a SID on both sites would be £680 +VAT. If speeds are recorded high enough, a SID base needs installing at £425 + VAT per base. Balfour Beatty hire a SID every two months at £250+VAT each. The total cost for assessment and installation is £1530 +VAT. Balfour Beatty response to VAS signs advise that a general trend throughout Herefordshire is to only consider their use at those locations with a significant injury collision history. It was **AGREED** to arrange for the assessments to be conducted at both sites to obtain initial speeding trends, installation will be reviewed. *Clerk to arrange.*

Clerk

**160/18. Footpath Planning for 2019.**

- Cllr Oliver and the Clerk attended a meeting at Kington Council to investigate options for future maintenance on footpaths within the area. There is funding available from Great Places and Sporting for England for out of the box ideas. Another opportunity is to use the local community payback scheme for major works. The Walking Festival organisers are proactive and will be looking to maintain the circular path which runs from Kington through Park Wood, behind Lyonshall Church, Across Lynhales and over to Rhodds Farm. The clerk will liaise to ensure there is no duplication of works and confirm access to Lyonshall Park Wood is restricted to the bridleway only.
- Councillors discussed footpath priorities for 2019. It was **AGREED** that LZ1 Holme Marsh to Kington should be walked by the volunteer group and essential maintenance performed if possible. Major works to be recorded for contractor instruction. *Clerk to arrange walking day and manage further days ongoing.*
- The Clerk confirmed insurance cover for all volunteers is covered automatically under Public Liability and Personal Accident.

Clerk

**161/18. Enterprise Zone Local Development Order Consultation.**

RESOLVED: No Comment.

**162/18. Draft Minerals and Waste Local Plan Consultation.**

RESOLVED: No Comment.

**163/18. Hereford Transport Consultation.**

RESOLVED: No Comment.

**164/18. Councillor Responsibilities and Reports**

Cllr Oliver reported attendance at the Parish Council Summit at the Shire Hall.

**165/18. Items for Future Agenda/ Councillor or Member of Public Items.**

**166/18. Correspondence Items.**

- Design a flag for Herefordshire competition 2019 – Details to upload onto website and posters on Noticeboard.
- Crime prevention advice presentation available to book from Paul Crompton, West Mercia Police.
- Parishioner correspondence – Noted. Cllr Oliver responded details of Footpath numbers.

**167/18. Date of the Next Meeting.**

**Parish Council Meeting on Thursday 14<sup>th</sup> March 2019, at 7.15pm** in the Memorial Hall.

Meeting Closed 9.00pm.