

LYONSHALL PARISH COUNCIL

Minutes of the Meeting

Thursday 18th June 2020, 7.15pm Virtual Meeting

Councillors Present: Cllrs Paul Avery (Chair), Ray Richards, Gill Cowling, Kate Lomax, Steve Fatcher, Rod Bevan, Sandy Lampitt, Chris Auger, Andrew Turner, Roger Phillips, and Clerk Rebecca Bissell.

0 members of the public.

No Police officer in attendance.

Councillor Phillips advised all information is available in his regular parishioner updates.

- Speed strips are to be installed along Rhyse Lane
- Followed up queries regarding the Royal George with Balfour Beatty. Solicitors on both sides are clarifying an issue regarding land registry.
- Kington and Leominster Active travel measures including road closures and installing 20mph speed limits in town to encourage cycling. Responses to Balfour Beatty by 23rd June. Cllrs discussed the Kington proposal and will comment on the concerns the closures would impose. *Clerk*

Clerk

18/20. Apologies for Absence.

Apologies were received and accepted from Cllr Richard Davies who was willing to attend but unable to join due to technical issues.

19/20. Declaration of Interest and Written Requests for Dispensation on Agenda Items.

There were no declarations of interest declared on agenda items for this meeting and the Register of Interest book was with the clerk to record details.

20/20. Approval of the Minutes.

The minutes of the meetings of 14th May 2020 were **approved** to be signed by Chairman.

21/20. Planning Applications:

Planning Applications recently received:

None

Recent Planning Applications still awaiting determination:

- 201346 – Brook Barns at Brook Farm HR5 3JL - **SUPPORT**
Minor internal and external alterations to create one single 8 bed roomed holiday cottage.
- 200421 – No 1 & No 2 Brick Cottages. Lyonshall HR5 3LW - **SUPPORT**
Proposed sub-division of dwelling to form two properties, work included demolition of extensions and construction of two storeys.
- 194252 – Upper Holme Farm Lyonshall HR5 3JU- **SUPPORT**
Proposed Construction of 2 holiday chalets.
- 193764 – Mayglothling, Yaidon Farm, Lyonshall. - **SUPPORT**
Proposed vehicle maintenance and MOT building
- 192994 – Land Adjacent to New Chapel house, Lyonshall, Kington. - **SUPPORT**
Proposed erection of a new detached dwelling and garage, plus garage for existing dwelling (New Chapel House)
- 182726 – Land forming Green Farm, Lyonshall, Herefordshire - **OBJECT**
Proposed erection of new poultry site with collar panel, biomass boiler, associated outbuildings, poultry managers dwelling and connection to A480.
- 182135 – Land at Burgoynes, Lyonshall, HR5 3JR – **SUPPORT with conditions**
Proposed siting of up to 4 mobile homes to accommodate seasonal workers.
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY. - **SUPPORT**
Proposed land for residential development and associated work together with public open and local green space.

Planning Decisions:

None.

22/20. Clerk's Report.

Clerk's Report

- Followed up flooding concerns in the village

- Ordered 3 gates for footpath upgrades.
- Forwarded Annual Governance Statement to PPK Littlejohn.
- Published the public notice of rights.
- Fishpools pavement works were postponed and hoped to be completed in August 2020.

All other items from previous agendas are being dealt with.

23/20. Coronavirus Update.

Cllr Bevan is the lead volunteer co-ordinator for the Parish and Herefordshire Council point of contact. He reported low call out at present with 4-5 people using the service regularly for prescriptions and shopping. Kington Pharmacy are now delivering prescriptions again which reduces requests. The group will continue over the next few months. Cllr Cowling updated the situation with Holme Marsh residents and is continuing to support them. There are still concerns over a second wave of infection from Coronavirus and the groups will continue to support those in need. Thanks, were expressed to Cllrs Bevan and Cowling for their continued work.

24/20. Financial Report as at – 31st May 2020.

Bank statements reconciled to VT cashbook 31st May 2020.

Balances at 31st May 2020:

Community account	£26606.48
Savings account	£14207.65 (including £3.50 interest)
Playground account	£ 603.70
Business Saver account	£ 404.19

Income received since last meeting

None

Payments for Approval

Clerk's Salary & HMRC for June 2020

Clerk Exp	Claim for Viking payment via BACS from personal account	£248.48	+VAT
Viking	Paper Shredder	£104.96	+VAT
KBS	Footpath materials	£28.55	+ VAT
Clerks Exp	Expenses – June 20	£26.06	

25/20. Review & Adoption of Standing Orders, Financial Regulations and Other Policies

It was **agreed** unanimously to re-adopt the Financial Regulations and amended Standing orders.

It was proposed by Cllr Lampitt and seconded by Cllr Richards that the following policies be adopted, and this was **agreed unanimously**.

- Dispensation Policy
- Information Policy
- Complaints Procedure
- Grievance & Disciplinary Procedure.
- Volunteer Policy. (including a small addition)
- Data Protection Policy.
- Unreasonable Behaviour Policy- Not adopted to be reviewed by Herefordshire Council ready for next meeting

26/20. Flooding Matters.

Cllr Bevan and Avery had viewed drains in the village centre and found many to be silted up. There was some dissatisfaction at the Balfour Beatty reporting not being correct. *Clerk to arrange a village walk with Balfour Beatty locality Steward to view all drains from the Memorial Hall to Burgoynes and discuss reporting.* Cllr Cowling requested follow up on the verge markers by Coronation Cottage, water hydrant repairs and ditch clearance. *Clerk to follow up*

27/20. Playground Fencing.

Councillors were asked to view the wooden fence in the playground for structural integrity following a parishioner request for it to be repaired. Cllr Avery reported the findings of a meeting with the adjacent landowner to establish what damage may need repairing. Councillors discussed various options and AGREED unanimously to replace the fence in situ with concrete base and post with wooden panels to the same height. *Clerk to arrange quotes*

Clerk

Clerk

28/20. Councillor Responsibilities and Reports.

- Cllr Lomax reported problems with footpaths through crops which have been reported.
- Cllr Lomax requested to consider a permissive footpath around the bridge closure on LZ3. Cllrs **AGREED** that she should contact landowners and arrange if they agree. Three Gates are awaiting delivery for installation on LZ16, LZ3 and LZ11. Works order to follow.
- Cllr Cowling will arrange to clear LZ3 along from Offas Cottage.

29/20. Items for Future Agenda/ Councillor or Member of Public Items.

None.

30/20. Correspondence Items.

- Herefordshire Council updates including:
Local food deliveries, Warmer Homes update, Information on discretionary grants for small business, HM Lord Lieutenant letter of thanks, community group survey, road closures, online accessibility and new housing allocation information, funding available for short breaks for children and funding available for trees to plant – all Noted.
- Balfour Beatty locality steward updates
- Newsletter from Police commissioner, Paul Crumpton.

31/20. Action on Parishioner Correspondence.

Councillors discussed correspondence received which was noted.

32/20. Date of the Next Meeting.

The next Parish Council Meeting – Virtual on Thursday 16th July at 7.15pm.

Meeting Closed 9.02pm.