

LYONSHALL PARISH COUNCIL

Minutes of the Meeting

Thursday 12th November 2020, 7.15pm Virtual Meeting

ACTION

Councillors Present: Cllrs Paul Avery (Chair), Kate Lomax, Steve Fatcher, Andrew Turner, Rod Bevan, Sandy Lampitt, Chris Auger, Gill Cowling, Roger Phillips and Clerk Rebecca Bissell.

0 members of the public.

No Police officer in attendance.

Ben Stone Gigaclear communication manager gave a short presentation and provided a report for Councillors on the progress and continued installation of the fast fibre broadband infrastructure to Lyonshall Parish. It is hoped that all connections will be completed by Summer 2021.

Councillor Phillips updated.

- Weekly and monthly updates have been forwarded.
- Pembridge HGV diversion has caused some congestion in the village due to sat nav re-routing.
- October traffic figures will be collated and forwarded soon.
- Attended the Herefordshire Transport Scrutiny meeting to discuss the bypass package.

82/20. Apologies for Absence.

Apologies were received and accepted from Cllr Ray Richards. Cllr Richard Davies was unable to attend due to technical issues.

83/20. Declaration of Interest and Written Requests for Dispensation on Agenda Items.

There were no declarations of interest declared on the agenda and the Register of Interest book was held by the clerk for recording.

84/20. Approval of the Minutes.

The minutes of the meetings of 8th October 2020 were **approved** to be signed by Chairman.

85/20. Planning Applications:

Planning Report

Planning Application recently received:

None.

Recent Planning Applications still awaiting determination:

- 202605 – Land Opposite Upper House (Site B), Lyonshall, Herefordshire. - **SUPPORT**
Proposed variation of condition 2 of planning permission 143832 (6 houses – minor changes to design, layout, and appearance plots 2,3,4,5 &6)
- 203031 – Roselea, Holme Marsh, Lyonshall HR5 3JS - **SUPPORT**
Proposed removal of existing front porch with a new front porch and extend existing shed.
- 202484 – Little Boxes, Lyonshall HR5 3LN
Proposed extension to create additional ancillary residential space for dependant family relatives.
- 200421 – No 1 & No 2 Brick Cottages. Lyonshall HR5 3LW - **SUPPORT**
Proposed sub-division of dwelling to form two properties, work included demolition of extensions and construction of two storeys.
- 193764 – Mayglothling, Yaidon Farm, Lyonshall. - **SUPPORT**
Proposed vehicle maintenance and MOT building
- 192994 – Land Adjacent to New Chapel house, Lyonshall, Kington. - **SUPPORT**
Proposed erection of a new detached dwelling and garage, plus garage for existing dwelling (New Chapel House)
- 182135 – Land at Burgoynes, Lyonshall, HR5 3JR – **SUPPORT with conditions**
Proposed siting of up to 4 mobile homes to accommodate seasonal workers.
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY. - **SUPPORT**
Proposed land for residential development and associated work together with public open and local green space.

Planning Decisions:

- 202173 – Primavera, Lyonshall, Kington HR5 3HX – **SUPPORT – APPROVED WITH CONDITIONS**
Demolition of existing garage and side entrance -new kitchen extension, new garden room and additional bedroom with en suite and living room with new detached garage

86/20. Clerk's Report.

- Requested new white lines for the Royal George junction.
- New playground fence complete – Contractor asked to leave gap at bottom to allow flood water to escape should a major rain event occur.
- Renovation of the phone box complete.
- Planning White Paper response completed.
- Instructed playground repairs as per annual inspection report.
- Held a Skype call with Upper Bridge to discuss website accessibility.
- Arranged for annual mower service.
- Ditching work and drainage work complete at Fishpools.
- Sandbags to be purchased for Burnt Orchard supply.

All other items from previous agendas are being dealt with.

87/20. Financial Report and Approve Payments.

The clerk presented costings for the purchase of a new PC, monitor and accessories from Acer - total cost £1382. Councillors **AGREED** unanimously to purchase this equipment. *Clerk to arrange.*

Bank statements reconciled to VT cashbook 31st October 2020.

Balances on 31st October 2020:

Community account	£28911.12
Savings account	£14221.23 (including £2.82 interest)
Playground account	£ 603.70
Business Saver account	£ 409.54 (including £0.06 interest)

Income received since last meeting

None.

Payments for Approval

Clerk's Salary & HMRC for November 2020

Balfour Beatty	SID Base Installation	£490.00	+VAT
Balfour Beatty	SID hire October	£276.00	+VAT
Shaun Price	Amenity Grass Mowing	£1668.00	
Shaun Price	Phone box renovation	£575.00	
Clerk's Exp	Expenses	£21.42	+VAT
Lewis Tractors	Mower service	£75.00	
Lewis Tractors	Re issue unrepresented cheque 101315	£75.00	

88/20. Draft Budget and Precept Request 2021-22.

Councillors reviewed the proposed budget and Precept request. Lengthsman, footpath and mowing expenses are included along with a budget for legal fees. The Parish Council holds a low risk financial position with over a year's worth of Precept in holdings. Councillors are aware that following the COVID pandemic the Parish Council may be expected to cover more costs, therefore Councillor Avery proposed to raise the Precept by 5% to £21000 and **APPROVE** the budget, seconded by Cllr Lomax and **AGREED unanimously**.

89/20. Speed Indicator Devices (SIDs).

The Clerk advised the process for a third base installation on the C1031 is underway. A site meeting is expected to be held with Balfour Beatty later in November or early December. The Lengthsman has agreed to the monthly installation and battery changes at his hourly rate. Cllr Bevan provided details of three quotes received from SID suppliers and Cllr Avery proposed to purchase the unit with batteries and charger from Messagemaker. Total cost £2740 plus VAT. *Cllr Bevan to arrange purchase.*

90/20. Herefordshire Council Licensing Policy Consultation 2020-25.

No comment for the consultation. Cllr Cowling to contact Cllr Phillips to confirm at the next Herefordshire Council meeting that the proposed policy complies with the latest recommendation from the government on licencing policy.

91/20. Councillor Responsibilities and Reports.

- Cllr Bevan advised the COVID volunteer group are ready to deploy as required.

92/20. Items for Future Agenda/ Councillor or Member of Public Items.

None

93/20. Correspondence Items.

- Hereford transport strategy review – noted

94/20. Date of the Next Meeting.

The next Parish Council Meeting – Virtual on 10th December 2020 at 7.15pm. Meeting Closed 8.33pm.

Clerk

Clerk

RB

GC