

LYONSHALL PARISH COUNCIL

Minutes for the Meeting

Thursday 13th October 2016, 7.30pm in the Memorial Hall

ACTION

Councillors Present: Cllrs Avery (Chair), Richards, Turner, Oliver, Cottrell, Howard, Hutton, Futchter and Herefordshire Councillor Phillips. Clerk B Bissell & Projects Officer K Lomax. 0 members of the public. No Police representative.

REPORTS - Cllr Phillips reported:

- Meeting with Clerks and Balfour locality steward on Friday 7th October.
- Herefordshire Council have made a successful claim and are due to receive £9M from Amey.
- Proposal to accelerate withdrawal of lengthsman and P3 scheme stopped.
- A report is due on the health service in Herford & Worcester.
- Accident at Rosehill recently, report requested by Councillors.
- Still waiting for breakdown on recent road works already requested from Balfour Beatty regarding value for money.

RJP

88/16. Apologies for Absence.

Apologies were received and accepted from Cllrs Lampitt and Pollock.

89/16. Declaration of Interest and Written Requests for Dispensation on agenda items.

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

90/16. Approval of the Minutes of Meetings on 8th September 2016.

The minutes of the meeting 8th September 2016 were **approved** unanimously and signed.

91/16 Officers' Reports.

Clerk's Report.

- A verbal report from the planning meeting at Shire Hall, 6th October was given highlighting NDP tips and the new rural area development plan for parishes with no NDP. Kevin Singleton explained why Herefordshire Council do not have a 5 year land supply. He gave an update on S106 funding and the progress of the Community Infrastructure Levy (CIL). He also explained how a planning application is dealt with and recruitment of extra enforcement officers.
- A verbal report from the BBLP briefing session, Thorn Business Park 2.00pm 13th October. Report included updates on the lengthsman and P3 scheme and details on further budget cuts for 2017/18.
- Presentation circulated with full details of trees and the law talk on 13th September.
- Written to Herefordshire Council and developer accepting responsibility for land at White Lion Meadow.
- Responded to traveller site consultation.
- CPRE AGM 15th October.
- SLCC branch meeting attended. Interesting talk from the monitoring officer at Herefordshire Council who spoke on the code of conduct and complaints.
- Newsletter has been circulated and final checks and instructions are being processed to install the defibrillator.

All items from previous agenda have been dealt with or are in process.

92/16 Half Year Report on Finances & Approve Payments.

Bank reconciliation completed for 30th September 2016 using VT Cashbook.

Playground update recommends an account transfer of £200.00 into the Playground Account.

Barclays saver accounts rate reduction from 0.05% to 0.00% from 5th December.

Half year accounts were circulated for approval with no queries from the internal auditor. There were no questions from councillors and the accounts were **Approved** unanimously.

VAT return made for 30th September for £405.07.

Balances at end of September 2016:

Community account	£18889.78
Savings account	£14039.19 (including interest received £5.96)
Playground account	£ 398.70
Business Saver account	£ 392.47 (including interest received £0.17)

Income received since last meeting

Half year Precept	£10000.00
Following payments Approved unanimously.	
Clerk's Salary for October 2016 as previously agreed.	
Project officer's Salary for October 2016 as previously agreed.	
K Lomax - Lengthsman monitoring/admin (Paid)	£ 158.90
Paul Avery -BBQ Gas	£ 27.38 + VAT
HMRC Jul-Sep16	£ 85.40
Clerk's expenses, R Bissell	£ 78.91
Shaun Price P3 Scheme	£ 690.00
Shaun Price Playground hedge trimming/shredder repair	£ 134.25 +VAT
Shaun Price Mowing Playground 2016	£ 258.50 +VAT
Shaun Price Mowing contract 2016	£ 348.75
Total Shaun Price Cheque	£1431.50 +VAT (£7.55)
KBS - Lengthsman materials	£ 13.47 + VAT

93/16. Planning Applications.

Planning Application recently received:

None

Recent Planning Applications still awaiting determination:

- 162020 - Penrhos Court, Lyonshall Kington HR5 3LH
Proposed advertisement signs - **NO OBJECTION**
- 152030 Land opposite the Close
Development of 8 houses - **OBJECTION**

Planning Decisions

- 162197 - Land Adjacent to the Firs, Lyonshall.
Erect a new dwelling - **SUPPORT - GRANTED WITH CONDITIONS**
- 161502 & 161501 – Penrhos Court, Lyonshall HR5 3LH - **SUPPORT - APPROVED WITH CONDITIONS**
Change of use to single dwelling, private driveway, improvements to cart shed, create private garden, construction of garage
- 161504 & 161503 – Penrhos Court, Lyonshall HR5 3LH - **SUPPORT - APPROVED WITH CONDITIONS**
Change of Use of barn & cart shed create shop & café and Car parking
- 161500 & 161499 – Penrhos Court, Lyonshall HR5 3LH - **SUPPORT- APPROVED WITH CONDITIONS**
Change of use of rear wing to swimming pool, sauna & laundry
- 161506 & 161505 – Penrhos Court, Lyonshall HR5 3LH- **SUPPORT- APPROVED WITH CONDITIONS**
Change of use of land for keeping horses. Demolish building replace with new stables, stores and fencing.
- 161496 & 161495 – Penrhos Court, Lyonshall HR5 3LH- **SUPPORT- APPROVED WITH CONDITIONS**
Engineering works installation ground source heat pump and solar panels
- 161497 & 161498 - Penrhos Court, Lyonshall HR5 3LH- **SUPPORT- APPROVED WITH CONDITIONS**
Change of use of Long Barn for 8 no. self-contained holiday lets with associated parking, signage and lighting.

94/16. Parliamentary Boundary Consultation.

Councillors were advised on the new parliamentary boundary consultation. No comments were made.

95/16. Joining Lengthsman and P3 scheme 2017/18.

The Lengthsman co-ordinator advised councillors of the changes to the lengthsman and P3 scheme for 2017/18. The Parish Council makes mandatory contributions of 66% to receive 33% grant funding. The grant funding available has reduced from £120/Km to £30/Km. The P3 grant continues at £50/Km. Both grants will reduce to zero by 2020. Councillors **agreed** to continue the Lengthsman and P3 scheme for 2017/18 paying the mandatory contributions and any budget shortfall required from the precept. To review in future years.

96/16. Traffic Issues.

Designs were available for comment on work discussed for the George Corner and A44 nursery bend. Works to install signage, bells and change road markings were quoted at £6654.84. Councillors discussed the plans and requested a breakdown of charges. It was suggested that procedural practices would require three quotes, however Balfour Beatty are Herefordshire Highways contractor and are the only contractor allowed to do the work. *Clerk to request costing breakdown, confirm flashing sign option, investigate further quotes and contact Cllr Phillips regarding possible spare S106 funding for White Lion Meadow.*

Clerk

Clerk/
Projects
Officer

97/16. Website Upgrade.

Projects Officer previously circulated a comparison table and breakdown on three website providers. Councillors discussed these options and agreed unanimously to upgrade with current provider UBE. *Project officer and clerk to liaise and progress project.*

98/16. Playground Matters.

The Clerk circulated a half year report on the playground. The mowing is now complete and Councillors were pleased with the maintenance provided this year and expressed their thanks to Mr Price. A discussion followed and it was **agreed** to offer the playground mowing to Mr Price for the period March to September 2017 for a single payment of £300. *Clerk to arrange.*

The clerk gave a financial report with a half year profit £493 (not including mowing).

Barclays would like to close the playground account, therefore Councillors agreed a transfer of £200 from the Community account to the playground account. *Clerk to arrange.*

Councillors also discussed the access into the playground. The owner of the property stated that he believes there is a long term access into the field. Cllr Oliver to confirm access agreement with Mr Burgoyne. Councillors **agreed** the fence should be made secure from the playground and to block the access from the inside. *Clerk to instruct Lengthsman to do work.*

99/16. Reports on Councillor Areas of Responsibility.

The disco event will be held on 5th November. The Projects Officer gave an update of progress to date. Cllr Turner to investigate the Bell inn for the bar, if they are unavailable then Behind Barz to be booked. It was agreed to use Weobely Ash hoggets for the food at a cost of £5.00 per item sold. Councillors also **agreed** fancy dress optional, raffle and ticket price £6.00. *Clerk to arrange posters and tickets, Project Officer to arrange bar and food.*

100/16. Items for Future Agenda/ Councillor or Member of Public Items.

None.

101/16 Correspondence Items.

All correspondence items previously forwarded. The Clerk highlighted correspondence forwarded from Kington clerk regarding a complaint about the circus recently held on the ground by the roundabout. A full response has been made by Kington Clerk, no action required.

102/16 Date of the Next Meeting.

The Date of the Next Meeting for the Parish Council was confirmed as **Thursday 10th November 2016 at 7.30pm** in the Memorial Hall.

Meeting Closed 9.15pm

Clerk

Clerk

Clerk

Clerk/
Projects
Officer